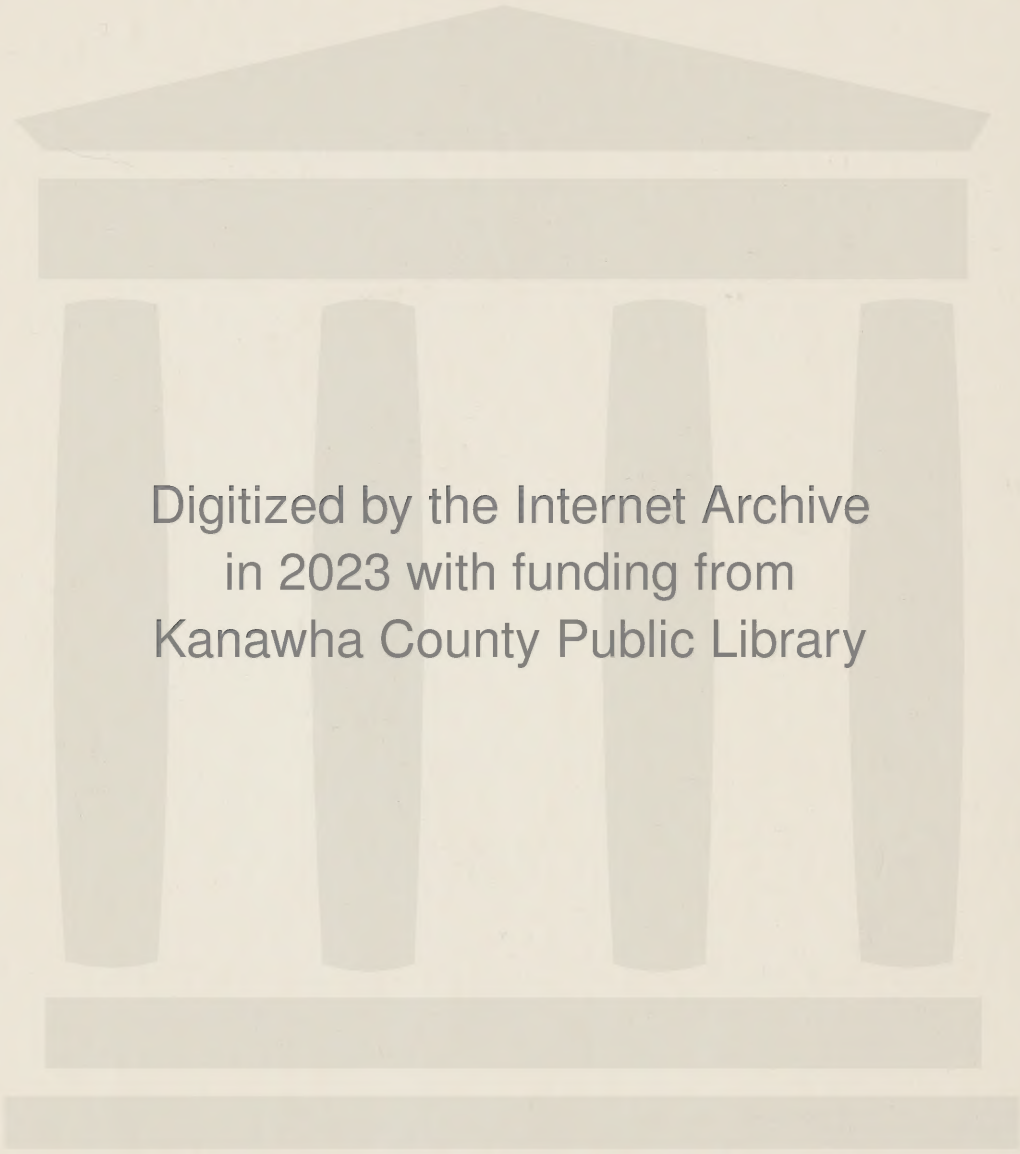
DIRECTOR'S REPORTS

July 1967 - June 1970



Digitized by the Internet Archive
in 2023 with funding from
Kanawha County Public Library

https://archive.org/details/directorsreports54kana

REPORT OF THE DIRECTOR

FOR

JULY 1967

A number of persons these past several weeks raised questions which seemed to indicate an interest and concern in the physical appearance of the sculpture/fountain. It seems that in places where the individual pieces of bronze have been joined together by a weld there appeared something that someone said "looked like new, shiny scar tissue." We guessed that the intention of the sculptor was not to highlight or make obvious the welding job. So, we set about seeking the advice of experts, in this case, a talented metallurgist from Carbide. His preliminary observations seemed to point out that a substance, in this case shiny and flaky, was beginning to form over the weld probably because of flux or similar material used in the welding process. This was demonstrated when Dr. Dillon removed the shiny scales by scraping at the weld with a knife blade. He suggested that the removal of all scales be done by brushing. In addition, he took a sample of pool water to find out if there were ingredients that were causing the flaking and to take whatever action was necessary to correct the condition.

I reported last month that the library had received authorization from the insurance company to repair all bomb damages sustained by the St. Albans Branch. Subsequently, the Library Board accepted the bid submitted by Earl T. Browder, Inc., to repair and return to original conditions all property of St. Albans Branch damaged by bomb at a fixed sum of $1,333.81. A check in the amount of $1,083.81 was received from the insurance company and deposited. You will note a difference of $250.00. This represents the deductible amount written into our insurance policy.

BOYS AND GIRLS DEPARTMENT

Most of the visitors, 263 children and adults who were escorted on a personally conducted tour of the library, were members of a Head-Start group functioning through one of several elementary schools in Kanawha County. All of the boys and girls officially will be first graders within weeks and this was their introduction to the public library, its books and services. Many of the kids were visitors for the first time. Some of them had their first ride on an elevator.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 994 books were processed and added to the collection which numbers 266,523 volumes.

ST. ALBANS BRANCH LIBRARY

Preliminary reports from St. Albans seem to indicate a most successful town fair. The crowds were large and expansive, the weather was ideal, the volunteers worked long and hard and the receipts were quite good. As a matter of fact, in the absence of a complete and final audit, the treasurer announced that $17,000 plus would be the net result of their energy and talent expended on behalf of the St. Albans Branch.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

AUGUST 1967

The West Virginia Library Commission approved, on August 26, 1967, the application submitted by the Board of Directors of the South Charleston Public Library for federal funds under the Library Services and Construction Act. The amount granted was $220,971.00. This represented approximately 63% of the total project cost. Meetings have been held with representatives of the Appalachian Regional Commission for the purpose of submitting an application of funding under their program. The amount to be requested is $58,032.00 and represents approximately 17% of the total project cost. The remaining $69,753.00, or 20% of the total project cost, was required as local matching funds. Of this amount, $45,000.00 was appropriated by the Council of South Charleston and the remainder was raised by a public subscription campaign and through gifts. The total project cost has been estimated at $348,756.00.

In last month's report I mentioned the appearance of the sculpture fountain, particularly the weld that looked like "shiny scar tissue." On the advice of a Carbide Metaluragist these blemishes were removed with a stainless steel bristle brush. Dr. Dillon, in the meantime, took a water sample from the pool to his laboratory thinking that perhaps there was something in the water that contributed to the condition. He found the water to be just that, nothing more, nothing less. There was no need for corrective measures other than a suggestion that the pool be drained and cleaned at

least once every two weeks.

The new exhibit in the library's Corridor Gallery, or, as some people call it - "Art Alley" - emphasizes the rental collection of the Charleston Art Gallery at Sunrise. The paintings are not for rent from the library but arrangements can be made by contacting the Charleston Art Gallery. Mrs. Mary Black informed me that the paintings may be rented for a period of one to three months and must be returned then or exchanged for other rentals. Individuals may rent up to four paintings at one time, businesses and organizations up to eight paintings. If a painting is purchased, she added, then the rental fee is applied to the purchase price. The rental scale ranges from a dollar to $2.00 dollars a month, depending on the value of the painting.

BUILDINGS AND GROUNDS DEPARTMENT

Mr. Thomas, building superintendant, reported that traffic and parking lanes have been marked in the area where staff parking is allowed. It seemed, he said, that as a result there is less confusion and a smoother flow of traffic in and out of the parking lot.

There have been a number of fire alarms at such inconvenient hours as 12:30 a.m., 4:30 a.m., and 6:00 a.m. In each instance, the building superintendent and I have assisted the fire department personnel and discovered that there were neither flames nor smoke. We have highly regarded protective devices such as smoke detectors and thermal detectors to warn us of any dangers. For whatever reason, the alarms were sounding-off to the attention of the fire department and police. Preleminary investigations seemed to indicate a faulty control in a duct in the furnace room and I am told that it reacted as

it did, because of dirty contact points. The control has been replaced, the buzzer and gongs are no longer challenging the quiet of the building, and Thomas and I are not being disturbed in the wee hours of the morning.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,508 books were processed and added to the collection which numbers 266,940 volumes.

REFERENCE DEPARTMENT

Miss June Martin, Assistant Reference Librarian, sustained a compound fracture of her left forearm and has been in the hospital since the latter part of August. With capable substitutes and a careful scheduling of personnel, we have been able to provide professional librarian service at the reference desk.

ST. ALBANS BRANCH LIBRARY

The bomb damage has been repaired and Mrs. Hampton, our branch librarian, reported that the job looks good.

Respectfully submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1967

The Library received several generous gifts of cash during the month. The Charleston Woman's Civic Council, Mrs. Dorothy Malloy, president, presented the Kanawha County Public Library with a check of $125.00 which was used to purchase a handsome table lamp for each of the following places:

The John V. Ray Room
The Roy Bird Cook Room
The George S. Laidley Room

The Charleston Kiwanis Club, Mr. Don Marble, president, presented the Library with a check of $300.00 to be used for the purchase and installation of phonograph record shelving in the Music and Listening area located on the first floor. Other gifts totaling $44.29 were used to purchase books designated as memorials marked with bookplates and were presented by persons wishing to honor the memory of a friend or relative.

Mr. Simmons of our staff and I have held conversations over the past several months, concerning a problem confronted by all libraries - book deterioration; the paper becomes brittle and discolored. We have not made any determination as to the number of our volumes in this condition. We merely guessed that we might locate several thousand such volumes that are rare, valuable and no longer in print. A possible solution to our problem might be microfilming. We do not yet know the cost involved but we have approached companies engaged in microfilming. Fortunately our materials are now housed in a clean modern building with desirable features not found in many libraries. We are surrounded by clean, filtered fresh conditioned air maintained at the proper level of humidity. These are significant factors expected to add years to the life of our book collection. As for the paper, we can't do much about

that. Perhaps, a modification in the manufacturing process will occur to improve the quality of paper. Until then, wood pulp treated with the seeds of its own destruction, acid, will eat away the short fibers of the pulp and, as a consequence, the deterioration will continue.

BUILDING AND GROUNDS DEPARTMENT

For quite some time now most of us have noted with unspoken delight the absence of our former compatriots, the pigeons. We guessed that the noise and confusion of the construction project tended to make roosting on the new library building anything but desirable. Perhaps, since peace and tranquility have been restored and the rat-a-tat-tat of the air hammer has been silenced, the feathered creatures are back doing those things pigeons do best - like making clean places look dirty. However, Mr. Thomas and I are cautiously optimistic about waging a successful battle. We discovered that with an acidic paste that we have in our possession, we can reduce roosting. Our aim is to merely keep the nuisances from making a home at the Kanawha County Public Library and to encourage them to fly elsewhere. To do anything else would seem impossible.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,514 books were processed and added to the collection which numbers 268,204 volumes.

EXTENSION DEPARTMENT

Mrs. Miller, chief extension librarian, Mr. Bowen, bookmobile driver and I traveled recently to Huntington to see the new bookmobile operated by the Cabell County Public Library. The new vehicle is slightly larger than ours and has features not found on Kanawha County's "jolly green giant." Theirs is air conditioned, carpeted, contains an outside lighting system that makes

night time service easier and desirable, includes an FM radio that provides background music for the users and staff and has a public address system used by the librarian as an audio aid for story telling with groups of children. In addition, the driver and I were impressed with several of the mechanical devices: air-brakes, power steering, electrically operated door steps, floor radiant heating and a sanding device used when roads become covered with snow and ice. The combined experience, concern and talent of the librarian, user and builder have helped to make the features, as noted above, the essentials of good service combined within the framework of a safe and comfortable vehicle. And, this is regarded as standard equipment rather than the optional. Some of the bookmobiles, the trailer-tractor models, for example, coming from the production line are equipped with such things as a chemically treated toilet, a fresh-water fountain and a lounge equipped with a small sofa and easy chair.

ST. ALBANS BRANCH LIBRARY

The final check of $250.00 was received from the insurance company and deposited. You will recall the receipt of the previous insurance company check of $1,083.81. The bomb damages have been repaired and the Kanawha County Public Library has been reimbursed in full.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

OCTOBER 1967

Several members of the staff, Miss Ruth Figgatt, Mrs. Clara Hampton and I, attended and participated in the Middle Atlantic Regional Library Conference held in Atlantic City, New Jersey, on October 23-29, 1967. Miss Figgatt was the presiding officer of the first general session held on Thursday, Mrs. Hampton was a panel member on library services to the physically disadvantaged and the exhibits were my principal concern. The exhibits are generally considered one of the most important features of any library conference. Each attendee usually spends several hours examining new books and materials that range in interest and content from the book and the card to the highly sophisticated mechanical devices and computer type machines of the future.

The following week-end, November 2-4, 1967, most of our staff were involved directly or indirectly with the Annual Conference of the West Virginia Library Association held in Charleston at the Daniel Boone Hotel. Mr. Stone, at the first general session, extended words of welcome to some 150 librarians and library board members. Miss Ruth Figgatt, Chief, Circulation Department, was installed President of the West Virginia Library Association at ceremonies held on Saturday afternoon, November 4, 1967.

The library will be closed Thursday, Thanksgiving Day, November 23, 1967, Saturday, December 23, 1967 and Christmas Day, Monday, December 25, 1967. The usual hours will be observed on Saturday, New Year's Eve, December 30, 1967.

Mr. Bradford Laidley presented a photograph of his father, Mr. George Summers Laidley, to the Kanawha County Public Library. George S. Laidley

served this Library Board as its first president from 1909 to 1936. The Rare Book Room was named in his honor. The photograph will be framed and hung in the George S. Laidley Room.

Our coin-operated photo copying machine, located near the Reference Department desk, continues to provide library users with satisfactory service. In a period of two months time, the machine recorded 548 transactions. The company representative informed me, prior to installation, that 200 transactions per month were essential to meet expenses. It is anticipated, now that the cost has been reduced from 25¢ to 15¢ per copy, that greater use of the machine will result. The cost to the library is almost negligible. There is electric service to the machine and that's all. The rest is up to Vico-Matic. I hasten to add that the library shares in the receipts. It collects 10% of the receipts or 1½¢ per copy.

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that she and the department are in receipt of many letters from teachers who extend thanks and appreciation to the library and to the personnel who conduct the tours of the building. She said,

> "Comments from the children are really interesting. They praise everything from the puppet show to the red doors on the toilets. Elevators give them a thrill, especially those who have never or seldom had the opportunity to ride in them."

She continued,

> "One letter is worth mentioning...it is from Mrs. H. H. Ferrell, Principal of Shawnee School in Dunbar. There was one boy in the class who never smiled and would not communicate. After the trip to the library, he became excited and smiled for the first time at school."

Mrs. Ferrell telephoned the morning after the trip and also wrote to tell us about this child.

Last month there were 340 school children and 9 adults who made visits to the library and were taken on a tour of the building; those who did not own library cards were registered as borrowers.

CATALOG DEPARTMENT

Mrs. Gygax reported that a total of 1,274 books were processed and added to the collection which numbers 268,850.

ST. ALBANS BRANCH LIBRARY

The coping and granite repair work on the St. Albans Branch Library Building has been completed. We are in receipt of a $250 gift from the St. Albans Branch of the American Association of University Women. The money will be used to purchase additional copies of classics so much in demand by high school and college students.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1967

DIRECTOR

Even with fingers crossed and bated breath I hesitate to report that the past several months have been difficult because of illnesses and injuries sustained by several librarians. Miss June Martin, Assistant Reference Librarian, fractured a forearm in August and is recovering slowly. Miss Ruth Figgatt, Chief, Adult Circulation Librarian, became ill in November and is not expected to return until the latter part of December. However, with careful scheduling and temporary assignments things have worked out without any loss of service or decline in its quality.

As a point of interest and information, I have listed the amount of federal funds made available and approved for library purposes in Kanawha County. They are as follows:

Appalachian Regional Development Act	$249,460.00
Library Services Construction Act Title II (Construction)	187,050.00
Library Services Construction Act Title I (Services)	25,292.00
Library Services Construction Act Title I (Services)	37,939.00
Accelerated Public Works (St. Albans Branch)	57,459.00
Library Services Construction Act Title I (South Charleston)	220,971.00
Total	$778,171.00

In addition, an application has been submitted by the Library Board of South Charleston to the Appalachian Regional Commission requesting $58,032.00. Action by the Commission is not expected immediately.

BOYS AND GIRLS DEPARTMENT

The Children's Department of the Kanawha County Public Library recently received a most striking and unusual gift from Mrs. Barbara Blumberg. The gift is a wall hanging - a stitchery of clowns "having a ball", entitled Lookee! Lookee! Lookee!

BUILDING AND GROUNDS

The fountain was inoperative recently because of a faulty thermostat. This automatically regulated device turns off the flow of water when its temperature reaches 38°, drains the pool, and empties the pipes. The situation has been corrected and no further difficulties are anticipated.

CATALOG DEPARTMENT

Mrs. Gygax reported that 1,544 books were processed and added to the collection which now numbers 269,916 volumes. Last spring the purchase of approximately 5,000 books valued at $25,000 was made possible under Title I of Library Services Construction Act. Delivery of these books is now being made and it is expected that the order will be completed within another month or two.

CIRCULATION DEPARTMENT

During Miss Ruth Figgatt's absence, Miss Frances Dillinger has been serving as Acting Chief.

EXTENSION DEPARTMENT

Specifications and invitations to bid on a new bookmobile body have been prepared and mailed to prospective bidders.

Respectfully submitted

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

DECEMBER 1967

In response to frequent inquiries, particularly from persons considering full-time employment at the Kanawha County Public Library, I should like to list and detail briefly, considerations commonly referred to as "fringe benefits." No emphasis is placed on the most valuable or least important. Their arrangement is simply one of convenience having the fortune of appearing first. I hasten to add, before beginning, that a more detailed report could be presented to the Library Board at a later date.

Vacations

Librarians employed one year or more	4 weeks
Clerical and custodial staff employed one through nine years	2 weeks
Clerical and custodial staff employed ten through nineteen years	3 weeks
Clerical and custodial staff employed twenty years or more	4 weeks

Sick Leave

Following one year of satisfactory service, an employee will have earned a sick-leave allowance of 10 days which will permit him to be absent on account of illness without sustaining loss of salary. Unused sick leave time may be extended to the next or succeeding years until the maximum of 20 days is reached.

Bereavement Leave

A death in the immediate family shall entitle any full-time employee to a leave of absence for a period of three days without loss of salary.

State Teacher's Retirement System

Each full-time employee is required to participate in the pension program. The employee through payroll deductions and the State of West Virginia through contributions to the fund each submit a sum equal to 4½% of the employee's salary up to $12,000.00.

Social Security

Suffice it to say that each employee has an insurance account with the U. S. Government which provides old age, survivors and disability benefits. Payments, under the act, made by both parties, employer and employee, in equal amounts, 4.4% of the first $7,800.00 (effective January 1, 1968).

Workmen's Compensation

Program funds are provided by the employer (Kanawha County Public Library in 1966/1967 paid $271.53) to West Virginia State Workmen's Compensation Commissioner. In general the law is designed to provide compensation and medical care for injured workers and death benefits and pension for dependents of workers killed on the job.

Insurance

Hospitalization/Medical/Major Medical insurance is offered as an option to each full-time employee. Serious financial obligations are reduced, in part, through participation in the group plan which also provides a monthly income for subscribers with lengthy illnesses (up to 2 years) and accidents (up to 5 years).

Other "fringe benefit" considerations might include, for example, participation in a Federal Credit Union which offers member employees an opportunity to save and to borrow at favorable rates; and, a tax-sheltered annuity program which would permit the employee to set aside a certain amount of his gross annual salary not subject to federal and state income taxes.

BOYS AND GIRLS DEPARTMENT

We are in receipt of another gift. This one consists of 4 paintings, each 8'x 2', entitled "Clowns" painted by Mrs. Helen Bratt and presented by Colonel William E. Miller, Assistant to the Adjutant General.

BUILDING AND GROUNDS DEPARTMENT

Almost immediately following the purchase of a gasoline powered snow plow, the equipment was placed in use and has continued to be a "hit" with each member of the janitorial staff. This statement is made without reservation. It seems that everyone is anxious about snow removal and interested in improved sidewalk conditions. As a matter-of-fact, the men have volunteered for the work. Mr. Thomas and I both agree that the purchase of the snow plow was a good thing because it does the job more quickly and much more easily. Reduced to its lowest common denominator - dollars and cents - it has saved us a lot of labor time and time is money.

CATALOG DEPARTMENT

A total of 1,197 books were processed and added to the collection which numbers 271,113 volumes. Not included in the figures cited above, 488 volumes acquired under Title I of Library Services Construction Act were added to the collection. These books, purchased for the Kanawha County Public Library and used by its patrons are technically the property of the West Virginia Library Commission and are counted separately.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JANUARY 1968

Mr. Harold C. Gadd, State Magazine Editor, Charleston Gazette-Mail, commented recently, in regard to the exhibit now showing in The John V. Ray Room that "few of us realize it, but there is beauty, drama and a sense of tremendous power in the transformation of coal into coke." These three words - beauty, drama and power - describe aptly and succinctly the works of art currently on view. Specifically, the four oils, one tile, one ceramic and one wood block portray the transformation of coal into coke. Mechanically, the coal is baked for 16 to 18 hours in a special oven, removed and quickly cooled. The product then becomes coke - a necessary ingredient in transforming iron ore to metalic iron. Leading artists of seven nations were commissioned by the coal export firm, Castner, Curran and Bullitt, Inc., to do the traveling exhibit which arrived in Charleston from Beckley. From here, the show is expected to go to Boston. Following the unveiling here, Eastern Gas and Fuel Associates, the parent company of Castner, Curran and Bullitt, Inc., presented to Kanawha County Public Library a wood block print, one of 50 copies made, of Hodaka Yosheda's "Coke Push in Japan." The print is residing, temporarily, in the Director's office.

Illnesses continue to be the major cause for absenteeism. With few exceptions, it seems as though most of us, at one time or another, have remained at home and away from the job for periods of two and three days. Of course, we insist on blaming any one or all of the Big Three - the flu, the virus and the cold. And yet, in spite of this handicap, other members of the staff picked up the burden and pitched-in during emergencies so that departments functioned efficiently.

The library, in cooperation with library equipment manufacturers, sponsored the first of several demonstration seminars on circulation control systems - book charging equipment. Present were library representatives of West Virginia State College, West Virginia Tech, public librarians and Kanawha County school librarians. Following the two hour program, our staff association served refreshments.

The second annual art show of the Allied Artists of West Virginia is currently on exhibit in the Corridor Gallery, Fourth Floor.

CATALOG DEPARTMENT

A total of 1,380 books were processed and added to the collection which numbers 271,860 volumes. Not included in the figures cited above were 647 volumes acquired under Title I of Library Services Construction Act. These books purchased by the Kanawha County Public Library with federal funds and for its use technically remain the property of the West Virginia Library Commission and are therefore counted separately.

ST. ALBANS BRANCH LIBRARY

A Vico-Matic coin-operated photo copying machine similar to the one located in the main library, has been installed in the Branch.

Respectfully submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1968

J. D. Moore, Inc., has informed me that the International Chassis for our new bookmobile was delivered to The Gerstenslager Company in Wooster, Ohio. Delivery on February 29, 1968, was completed just 44 days after its order on January 17, 1968, well within the 60 to 90 day delivery allowance. Mr. Burke of J. D. Moore, Inc., deserves a great deal of credit for the accomplishment. Manufacture and installation procedures are to begin "as soon as possible." The project engineer estimated that delivery, barring unexpected delays, would be completed by June 30, 1968. Mrs. Miller and the Extension Department staff are engaged in selecting interior and exterior color schemes, some of which are exhibited at this meeting.

In the 15 months of the library's residency at 123 Capitol Street there have been a few destructive and annoying acts committed by irresponsible people. The most recent incident involved shrubbery planted on the Promenade side of the building near Capitol Street. Three shrubs, valued at $10.00 each, were up-rooted. Only one was recovered. That one was found on top of a mail box on Capitol Street. This incident occurred sometime during the night of March 4 and 5. When police were notified they promised regular, periodic surveilance by patrolmen and cruiser. About a month ago we lost a single shrub valued at $5.00.

About two weeks ago some local adolescent organization evidently was celebrating "Hell Week" in downtown Charleston. Some of the participants, young ladies of high school age, were seen on the second

floor about 8 o'clock. Shortly afterwards, a woman patron reported that "some high school girls" had evidently thrown eggs about in the ladies' rest room. Upon investigation, we discovered that the report was true, if an understatement. About two dozen eggs, rotten and rank, were splashed over walls, ceiling, lights, mirror and sink. The mess was cleaned up but the odor lingered.

Shortly after our move to this new location, a thermostat was ripped from the wall in the men's rest room. The unit was replaced and a protective metal guard placed over it. Other than the above, the usual writing on walls, gum on stairwell floors, and candy wrappers and peanut shells on the carpet are the only continuing annoyances.

The staff is constantly on the alert to do whatever is necessary in order to reduce and to eliminate problems that may occur.

The South Charleston Public Library building project remains pretty much the same as last month. The West Virginia Library Commission suggested to the South Charleston Library Board, while waiting for a favorable response from the Appalachian Regional Commission, that it prepare to submit the building project to bid. It is estimated that preparation and the receipt of bids would take several weeks. In the absence of any difficulties, specifically the $50,000.00 grant requested from the Appalachian Regional Commission, the first spade-full of earth should be turned about mid-April, 1968. In the meantime, "down the road and across the river" the City of Nitro and its citizens are actively engaged in making plans which they hope will ultimately lead to the construction of a new, modern public library building in that city. However, there is one notable

exception. Several persons, including some organizations, have suggested the possibility that the library, together with other civic agencies, be grouped together under one roof in one accommodating building. I am not aware of any hard and fast lines being drawn on this point nor has it reached the stage of being classified as an issue. I have made comments supported by studies made by other librarians and substantiated by the evidence in South Charleston - that a multi-divergency of functions which includes a library seldom works to the advantage of a library.

BUILDING AND GROUNDS

The library's heating system is divided into more than 50 zones. This means that in event of difficulty someplace between the gas fired boilers and the heater, only that zone which is affected will be shut down for maintenance while the other zones continue to function and remain undisturbed. Ever since the library moved into its new quarters we have been confronted by cold rooms located at the Capitol Street side of the building. In spite of a great deal of attention last winter and this year there was no change - the rooms remained uncomfortable. Then one day someone discovered the problem; in spite of contractor, engineer and heating mechanic, a valve regulating the flow of heat into the affected zone had never been opened. Afterwards, there were some red faces and embarrassed smiles but satisfaction that the problem had been successfully corrected predominated.

CATALOG DEPARTMENT

A total of 2,567 books, including 976 volumes acquired under Title I of the Library Services Construction Act, were processed and added to the collection which numbers 273,078 volumes.

EXTENSION DEPARTMENT

Mrs. Miller, Mr. Bowen, our driver, and I are hopeful that our present bookmobile, with careful maintenance, has at least 4,000 operating miles left. Thus far, brakes, engine and lights seem to be operating satisfactorily and at minimum expense.

Respectfully submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MARCH 1968

The response to the fine free period on overdue books has been anything but overwhelming, thus far. This is a quick but incomplete evaluation. Perhaps we expected too much. Perhaps we did less of what we should have done more of. Another week remains before a final judgment can be made.

In cooperation with the Kanawha County Schools, the library conducted an in-service training program on March 21, 1968, for approximately 35 teachers. Following remarks and discussion on the purposes, services and history of the Kanawha County Public Library, the class left The John V. Ray Room in the company of heads of departments for a tour of the building.

The Charleston Daily Mail of March 13, 1968, carried pictures and story relating to certain acts of vandalism which occurred in the library's building as well as on its grounds. In response to a previous inquiry, I addressed myself to the task of relating these damages to dollars and cents. Following a careful assessment I discovered sadly, the price tag, including materials and labor, read $190.87.

Cleaning walls - eggs, ladies' rest room - 8 hrs. @ $1.50	$ 12.00
Install thermostat guard, replace room thermostat (1), remount thermostats (2) Material - $12.00 + $25.50 = $37.50 Labor - $10.75 + $21.50 + $10.75 = $43.00	80.50
Shrubs	40.95
Fountain	
Lens - 3 @ 30¢	.90
Lamps - 3 @ $2.95	8.85

Wall writing, etc. - 16 hrs. @ $1.50	$ 24.00
Ventilators - cigarette removal and cleaning 1 hr. @ $1.50	1.50
Soap dispensers re-installed - 1 hr. @ $3.17	3.17
Signs (on men's rest room door) 3 @ $2.00	6.00
Signs (no smoking) 5 @ 50¢	2.50
Sink stoppers - metal 7 @ $1.50	10.50
	$190.87

This amount cannot be recovered by insurance. Although there is a vandalism provision, there is a $250.00 deductible clause. Many persons, private citizens, have assured me and other members of the staff that they will continue to observe and to report any act of vandalism to the police or to me. Several conferences have taken place with the members of the police force who are just as concerned and as concerned and as upset as we are.

BOYS AND GIRLS DEPARTMENT

On occasion, down through the years, I have focused attention on various activities generated in and sponsored by the Boys and Girls Department. Not the least of these is something that seems to bring satisfaction to all parties concerned. Some five years ago, February, 1963, radio station WTIP offered to reserve air time for use by the Kanawha County Public Library. In an effort to be imaginative, it was decided to involve the children who use the library. Miss Brown suggested book reviews given by boys and girls. The station agreed to the format and we have been in business since then. The program is broadcast each Sunday afternoon at 1:05 p.m. In spite of keen competition from TV and the generally busy schedule of people, the program has developed a strong and loyal following. We know, for example, that persons other than parents are a part of the listening audience because (1) the radio station keeps us informed about the comments it receives; (2) the book

stores in town will make inquiries in order that copies may be ordered for their customers; and (3) individuals telephone us for information leading to the purchase of the book as a birthday or holiday gift.

BUILDING AND GROUNDS

Last month's significant discovery made it possible to supply warmth and comfort to the rooms facing Capitol Street when it was observed that a valve which regulated the flow of heat into those areas was never opened. The situation has been corrected and the system is operating satisfactorily. This month's episode concerns a leaky gas fired boiler. The unit was immediately removed from operation and an observation made by the mechanical contractor that one of a dozen tubes had apparently developed a break resulting in a flow of water where none should have occurred. Almost immediately a factory representative arrived from Cincinnati for an inspection. Afterwards, he reported that the tube was faulty and would be replaced at no cost to the library. I hasten to add that there was no interruption of heat in the building because of the presence of a similar boiler that continued to function.

CATALOG DEPARTMENT

A total of 4,127 books, including 2,481 acquired under Title I of the Library Services Construction Act, were processed and added to the collection which numbers 273,078 volumes.

CIRCULATION DEPARTMENT

Miss Ruth Figgatt, Chief Librarian, Adult Circulation Department, reported that nearly 3,000 (exact count 2,811) person-to-person transactions were recorded by our librarians at the information desk located near the Capitol Street entrance. These transactions included

such things as book selection, reserves on materials in the collection or on order; and "where are" questions involving location of library materials and equipment. In addition to the direct personal concept of service, there is the telephone. Last month both Circulation and Reference recorded 810 requests for information.

REFERENCE DEPARTMENT

An interesting statistic was provided by Miss Frances Gerard, Chief Reference Librarian when she reported that the department received and answered 2,633 requests for the use of magazines from the library's collection. Most requests were made by high school and college students.

ST. ALBANS BRANCH LIBRARY

Mrs. Clara Hampton reported that the branch received a useful and valuable gift, a 16mm. Bell and Howell movie projector, from the St. Albans Board.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

APRIL 1968

I have received word from The Gerstenslager Bookmobile Company that construction on our "library on wheels" will be completed by Friday, May 31, 1968. Plans are being made to call for the vehicle the following Monday, June 3, 1968. After a post-construction inspection and instruction on the use of various items of mechanical equipment such as air-conditioner, generator and heating system, the vehicle should be ready to drive back to Charleston by June 4, 1968. Mrs. Miller, Chief Extension Librarian, and members of her staff are scheduling a brief program and open house for Saturday, June 8, 1968, at the Summers Street side of the building. Ribbon cutting ceremonies involving Mrs. Frances Alderson Swope, former Chief Extension Librarian at the Kanawha County Public Library with 22 years service, Miss Dora Ruth Parks, Executive Secretary, West Virginia Library Commission, and Mrs. Miller will take place at approximately 9:30 a.m. Afterwards, members of the department will be on hand until 5:00 p.m. to welcome visitors at the open house.

Following the appearance of a legal advertisement in the Charleston Daily Mail and the Charleston Gazette which noted that bids on the sale of one used 1954 bookmobile were invited, nearly a dozen persons viewed the vehicle. Two sealed bids have been received to date. Others are expected. Bid opening is scheduled for 3:00 p.m. D.S.T. on Friday, May 31, 1968.

The Appalachian Regional Commission approved, conditionally, a grant of $50,000.00 to be used in building a public library in South Charleston. The conditions have been met and are listed herein:

1. The Library Services Construction Act application had to be amended to show an increase of $8,032.00 in local matching funds; and,

2. A letter from the bank where the South Charleston Public Library funds are deposited had to state that the above sum of $8,032.00 was placed on deposit in the bank and to the credit of the library board.

You will recall the position of the Appalachian Regional Commission when it declared previously that it was not possible to extend the full project amount of $58,032.00. Instead, it suggested the acceptance of $50,000.00 with the local community assuming the additional financial obligation. The Mayor and City Council met the additional responsibility without hesitation.

There have been no further developments on the South Charleston "Memorandum of Understanding." Politicking, as well as illnesses, remain factors in the absence of any action being taken up to now.

Bids on the South Charleston Public Library were received from six contractors and opened on April 18, 1968. The results are as follows:

South Charleston Public Library
Bid Tabulation

Contractor	Bid Bond or Cert. Check	Base Bid	Additive Alternate	Total
W. Q. Watters	O.K.	$178,500.00	$15,400.00	$193,900.00
Abbitt Corporation	O.K.	$184,888.00	$14,888.00	$199,776.00
Southeastern	O.K.	$188,000.00	$17,000.00	$205,000.00
Kenhill	O.K.	$207,000.00	$15,000.00	$222,000.00
J & B Construction	O.K.	$220,800.00	$14,800.00	$235,600.00
Complete Building Service	O.K.	$260,764.36	$12,992.72	$273.757.08

The South Charleston Library Board has the pleasant duty of deciding how it wants to spend $46,340.00 which it did not expect to have. The

budgeted construction figure was estimated at $240,240.00. The low bid totaled $193,900.00. Several options are available:

1. Additional land for landscaping (present needs) and expansion (long range needs).

2. More furniture particularly in the exhibit area.

3. Upgrading features (ceramic tile in bathrooms, thermo-pane windows and brick screen wall for cooling tower).

On the basis of three sponsored programs - a poetry reading, a dramatic reading and a book review - the response from persons attending the Kanawha County Public Library Presents series has been enthusiastic. The knowledgeable and articulate speakers, the beautiful setting of the John V. Ray Room and the nearly standing-room-only audiences are factors that seem to indicate the importance and necessity of continuing along these same lines.

Equipment made available to Kanawha County Public Library through the West Virginia Library Commission under the Library Services Construction Act will be exhibited and demonstrated at the June Library Board meeting.

BUILDING AND GROUNDS

Replacement of a defective water tube, located in one of our gas fired boilers, was scheduled recently and two manufacturer's representatives traveled from Cincinnati to make the necessary installation and repairs. Following their arrival on the job the men discovered that the factory had sent tubes of the wrong length. So, back to Cincinnati they went until the proper materials can be forwarded to the job.

CATALOG DEPARTMENT

A total of 2,756 books were processed and added to the collection which numbers 275,523 volumes.

CIRCULATION DEPARTMENT

More than 7,300 books were returned to the library during the two-week

no fine period ending April 13, 1968. We feel the response was favorable and suggest repeating the program at some time in the future.

ST. ALBANS BRANCH LIBRARY

The Kanawha County Public Library through its St. Albans Branch is offering a unique service to area civic, church and school groups. The branch is in receipt of a new, Bell and Howell, 16 mm. movie projector, the gift of the St. Albans Board. The projector is borrowed from the branch, just as any other library material, but for a period of one day. A fee of $3.00 is collected and paid to an approved projector operator. Mrs. Hampton, our branch librarian, the board and members of the community suggested the adventure feeling that there was a need and an opportunity for the branch to provide the service made possible by a gift.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MAY 1968

The Director and driver traveled to Wooster, Ohio, recently to receive a comprehensive briefing on the operation and maintenance of the newly completed "library on wheels." Following this instruction by factory trained personnel, the Director and the driver delivered the MOBILIBRARY to Charleston where it was prepared for regularly scheduled service beginning June 10, 1968. Some interesting and informative facts and figures on the new MOBILIBRARY are as follows:

Cost

$23,856.70 - Bookmobile Body
6,541.38 - Chassis

$30,398.08 - Total Cost

Funding made available through West Virginia Library Commission under Library Services Construction Act
Book Capacity - 3,500 volumes (2,000 volumes in old unit)
Air Conditioning
Electric Generating Plant
Carpeting
Radiant Floor Heat
Heating System - Liquid Petroleum Gas and Hot Water
Power Steering
Air Brakes
Length - 34' 11" (maximum limit 35')
Weight - empty - 21,290 lbs.

The West Virginia Library Commission under Title IV-B of the Library Services Construction Act (which brings library services to the physically handicapped) has given the Kanawha County Public Library special equipment and reading aids to be used by physically handicapped persons including the blind and visually disadvantaged. The equipment includes prismatic glasses, a reading stand, page-turners, braillers and tape recorders:

32 - Bedspecs, the trade name for prismatic glasses, are designed to provide right angle reading so that a patron lying flat on his back or resting in a reading position can read material propped on his chest or abdomen. These glasses require no fitting and can be worn with or without regular glasses.

1 - Shafer Reading Stand, a floor pedestal model is used independently of a table or desk for the convenient arrangement of reading materials by the handicapped. The Stand has a 44 inch vertical shaft and a jointed arm that can be extended to 27 inches.

1 - The Hagman Turn-a-page turns magazine and book pages automatically for those whose arms and hands are handicapped. The machine is operated by two delicate micro-switches which are placed next to the patron where he can exercise movement to operate the machine. One switch turns the pages forward - the other switch turns the pages backward.

5 - The Perkins Brailler is a precision made, all purpose Braille-writer, which is in general use throughout the world.

3 - Wollensack Monophonic Tape Recorders are used in audio-correspondence with the handicapped and to record books and magazines for use by the blind and handicapped.

The Library Commission suggests that the equipment be made available for demonstrations and display purposes until January, 1969. The purpose of these demonstrations is to inform the public and service organizations of the use and availability of the equipment. Afterwards, guidelines will be adopted for the general use of the equipment.

Rabbi Samuel Volkman reviewed James Michener's, THE SOURCE, on Thursday evening, May 23, in The John V. Ray Room before nearly 60 persons. An interesting discussion period followed.

The library was invited by the West Virginia Division of Vocational Rehabilitation to participate in a job training program involving two young ladies who have had the misfortune of sustaining brain injuries. Each is capable of performing well at routine assignments. Despite a

mental handicap the young ladies are regarded as educable. The department heads and I are confident that the girls, following careful and thorough training, can do such jobs as: mending and repairing of books and magazines, lettering, shelf reading, picture collection preparation and filing of pamphlets. The young ladies can perform a useful and valuable function while earning a living for themselves. The program is financed by state and federal funds.

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that 25 schools were represented by visits to the library during the month of May. There were classroom groups from Putnam County, Cabin Creek, St. Albans, Sissonville, Montgomery, Charleston and other places in Kanawha County. Mrs. Harper, who conducts the tours, reported that 1,111 persons received a guided tour of the building.

CATALOG DEPARTMENT

A total of 2,513 books were processed and added to the collection which numbers 277,098 volumes.

CIRCULATION DEPARTMENT

During Miss Figgatt's vacation absence, Miss Frances Dillinger served as Chief of Circulation and essentially was responsible for the affairs of the department: service to the public, staff scheduling and direction, book selection and anything else that needed attention.

REFERENCE DEPARTMENT

A library communications network including 10 public libraries, of which Kanawha County Public Library is one; 6 academic libraries (West Virginia University, Marshall, West Virginia State, West Virginia Tech, Glenville and Concord); together with the West Virginia Library Commission

has been formed in an effort to strengthen libraries through an improved system of cooperation and communication. Teletype equipment may make it possible to provide more people with library materials much more quickly than before. Machines have been installed, persons are being trained and patterns of operation have been established. The project is scheduled to begin operation on June 13, 1968, at 9:30 a.m.

Initially the basic functions of the Library Communications Network will be for the transmission of interlibrary loan requests. Simplified details of operation will be reported in the June Director's report and perhaps a visit to the site of operation can be made.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton reported that 916 children from the St. Albans area received Noble Order of Bookworm Awards.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JUNE 1968

The pigeon battle continues and with some hope of control (not eradication). Recently, the superintendent of the building and grounds department at the State Capitol had installed an electrical birdproofing system at the East, West, North and South porticos. The results have been amazing, delightful and everyone seems to be impressed with the device. On a recent visit, someone facetiously said that if the porticos remained as clean as they are now they might be entitled to receive a good housekeeping award. Mr. Jordan explained to me that the installation emphasized control of birds and not their harm. What is used here are some wires charged with low voltage electricity. So when a pigeon comes in for a landing to roost and touches a wire he receives a shock and proceeds to fly elsewhere. I have, presently, no idea how much would be involved, in terms of dollars and cents, to do a similar job on our building. However, plans are underway to secure an estimate.

BOYS AND GIRLS DEPARTMENT

Reader's clubs are promoted by the library, in part, to create and sustain reading interests among children. Miss Wilma Brown and her staff are quite successful in involving many children, their parents and teachers. Two of the schools, Overbrook Elementary and Shoals Elementary each reported more than 130 participants. The numbers in dozens of other schools range between 25 and 15 reading club members.

Miss Brown has been invited to serve as Executive Director of West Virginia's National Library Week observance in 1969 (April 20-26).

BUILDING AND GROUNDS

On the afternoon of Wednesday, June 26, 1968, at approximately 4:00 p.m., a sudden blast of gusty wind which accompanied a heavy thunderstorm was responsible for some damages that could have had serious consequences. Luckily no one was hurt when the main intake air-duct canopy was blown from its position on the roof to a place on the Quarrier Street sidewalk. As the thing spun its way to the ground (according to an eye-witness report) it broke several windows of the Charleston National Bank, bounced onto the roof of a passing panel truck and finally settled on the sidewalk. Reports to the police and insurance company have been made. A replacement canopy has been ordered and is scheduled to be installed by July 12.

Then, early Saturday morning, June 29, I received a telephone call from the police in St. Albans who reported that someone had pitched a railroad spike through one of the glass doors of the branch library building. They said that they were investigating the case and would keep me informed. In the meantime, the mess of shattered glass was cleaned up, an appropriate mask was placed over the opening and a report submitted to the insurance company who authorized the repair of all damages.

CATALOG DEPARTMENT

Mrs. Alice Gygax who has served as Chief, Catalog Department since September 1, 1962, asked to be relieved of these responsibilities and to be transferred to the Circulation Department. The request was granted and the change was scheduled to become effective July 1, 1968. Mrs. Doris Wilson Walker, a graduate of Western Reserve Library School, class of 1956, was appointed Chief, effective July 1, 1968.

EXTENSION DEPARTMENT

An open house for the new Mobilibrary was held on Saturday, June 1, from 9 a.m. to 5 o'clock. Mrs. Frances Alderson Swope, former Chief, Extension Department and now resident of Lewisburg; Miss Dora Ruth Parks, Executive Secretary, West Virginia Library Commission; and Mr. Sydney Kleeman, Chairman, Services to the Community Committee, were present for the traditional ribbon cutting ceremony.

REFERENCE DEPARTMENT

Title III of the Library Services Construction Act places an emphasis on and provides funds to encourage inter-library cooperation. In West Virginia a communications network including public, academic and special libraries has been established. We talk with each other through the West Virginia Library Commission and a teletype machine. In effect, we have strenghtened each of our collections in terms of quality and quantity. When a particular book or magazine article is not available at one of the network libraries (it could be in use for example) a request is directed by the West Virginia Library Commission over teletype lines to another institution anywhere in the United States using similar equipment. When the program became operational on June 10, the very first request, within minutes, was forwarded to the University of Washington when it became obvious that the particular material was not available immediately among the members of the network.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JULY 1968

Mr. Kleeman, Chairman of the Services to the Community Committee, reported at the July meeting of the Library Board on the supply and demand of librarians and the need for recruiting qualified, trained personnel in the public libraries of West Virginia. He said that a program sponsored by the federal government under the Library Services Construction Act in cooperation with the West Virginia Library Commission and local sponsoring public libraries would make it possible for college graduates to obtain professional library training at any of the 42 accredited United States library schools. After discussion, you will recall, the proposed Public Library Trainee Grant was approved and the Director was authorized to recruit two candidates to be sponsored by the Kanawha County Public Library. Subsequently, conversations have taken place with several interested persons who might begin a course of study as early at the 1969 academic year. Prior personal and professional commitments prevented any action at this time. While this was going on, Governor Smith announced that an agreement was reached between the State and the Southern Regional Educational Board which would offer financial assistance to West Virginia students taking graduate library school training. Under the agreement, out-of-state tuition fees would be paid for the students attending the University of North Carolina and University of Maryland library schools. There are no American Library Association accredited library schools in West Virginia. What all this means, of course, is that we need professionally trained librarians in West Virginia and in order to compete successfully with

others for the college graduate we must of necessity utilize our resources, dedication and persuasion.

Last season, the library offered a series of programs of cultural value presented by articulate and well-known persons of the community. The poetry readings, the dramatic readings and book reviews received warm and enthusiastic responses as demonstrated by the large numbers of people who attended each of the sessions in The John V. Ray Room. The 1968/1969 schedule, as the commercial would have it, promises to be bigger and better. Mrs. Stanley Loewenstein, Mrs. Paul Hinkle and Mr. Thomas Craggs have promised to meet with me and to assist in recommending, planning and presenting a series of programs for consideration and approval by the Services to the Community Committee and the Library Board.

BOYS AND GIRLS DEPARTMENT

Miss Brown spent several weeks in England and on the continent on a study tour sponsored by the National Council of Teachers of English. She visited libraries and attended classes on the development of language arts. She was enthusiastic about the many things she saw and heard and perhaps, on her visit with the Library Board at a future meeting, she could talk about these things.

BUILDING AND GROUNDS

The building superintendent reported 1) that the replacement and installation of the damaged air-duct canopy was completed; 2) that the defective water tubes located in one of our gas fired boilers were replaced by the furnace people; 3) and that installation of the fire alarm system was nearly completed.

CATALOG DEPARTMENT

Mrs. Walker, the new chief catalog librarian, began her Kanawha

County Public Library career on July 1, 1968. She reported that a total of 1,859 books were processed and added to the collection which numbers 280,131 volumes.

CIRCULATION DEPARTMENT

The FMC chlorine episode caused four persons to be absent five days. One young lady was ill for two days and the other three persons each missed a working day.

EXTENSION DEPARTMENT

The new Mobilibrary is performing exceptionally well, particularly the air conditioner. Hot and humid weather is no longer a problem of concern. Staff can work and patrons can visit in comfort. Following an inspection by the manufacturer's service manager, authorization was granted, at Gerstenslager expense, to increase the front springs suspension system and thereby eliminate the front tires from rubbing the underside of the fenders when the vehicle negotiates an elevated turn.

ST. ALBANS BRANCH LIBRARY

Mrs. Hampton reported that the annual St. Albans Town Fair was successful. Preliminary reports seem to indicate a net income of approximately $16,000.00. Much of this money is expected to be used to meet local matching requirements under the proposed branch expansion project under the Library Services Construction Act - Title II (construction).

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

AUGUST 1968

A certificate of recognition was awarded to Kanawha County Public Library for having had a part in the design and production of one of the best letterheads of 1968 as selected by the judges of the sixth annual business letterhead competition sponsored by Advertising and Sales Promotion. Advertising and Sales Promotion is one of the leading trade publications seen and read by advertising agency people, printers and paper makers. Mr. Gene Lowe, formerly of DuPont, Crummett and Williamson, was the designer of the library's letterhead.

BOYS AND GIRLS DEPARTMENT

The Vacation Reading Club, sponsored and promoted by the Boys and Girls Department to keep alive the reading interests of children through the summer months, was successfully concluded on August 24, the last Saturday before the opening of school. Two hundred and seventy-two certificates of merit were awarded to boys and girls who had read at least 15 books. Last year 258 children earned reading club certificates.

A reading list for children and their foster parents was prepared for the Division of Child Welfare. The list includes books for the foster parent to read to children and to share with children in a family reading situation.

CATALOG DEPARTMENT

Mrs. Walker reported a total of 2,030 books were processed and added to the collection which numbers 280,744 volumes.

EXTENSION DEPARTMENT

A collection of 290 books was prepared for loan to Opportunties Industrialization Center, a federally funded local agency organized to work with the economically and educationally disadvantaged. Included in the loan collection were: dictionaries, a set of encyclopedias, how-to-books, histories, geographies and some novels. Additional volumes are being prepared for loan and delivery to O.I.C. in September.

REFERENCE DEPARTMENT

Reference was made recently to this institution's participation involving a state communications network of 16 libraries using teletype machines. The purpose of this involvement is to encourage greater and better inter-library cooperation. It means lending library materials and borrowing items not in the collection. Records for July (August statistics are not yet available) show that West Virginia University and Kanawha County Public Library receive more and submit fewer requests for library materials than the other participants. A selective sampling follows:

Monthly Tabulation
July 1968

	Request To	Request From
Concord College	30	52
Glenville College	20	30
Kanawha County Public Library	74	11
Marshall University	26	47
Matinsburg Public Library	10	53
Morgantown Public Library	0	24

	Request To	Request From
Ohio County Public Library	27	29
West Virginia State College	30	12
West Virginia University	181	5

ST. ALBANS BRANCH LIBRARY

It appears that the net proceeds realized from the St. Albans Town Fair will be close to $15,000 rather than the $16,000 estimate reported last month. In 1967, the St. Albans Town Fair netted nearly $17,000. No one is really concerned with the new figure. As a matter of fact, most people are quite happy. The gross take was larger and the expenses were lower than last year.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1968

On the afternoon of September 25, 1968, we learned that the Kanawha County Public Library would receive a substantial gift of land made possible by the generosity of the Charleston National Bank. The Charleston Daily Mail reported that the library would receive ten feet of land along its Quarrier Street boundary extending from Capitol Street to Summers Street. As reported, the present Charleston National Bank building would be removed, Quarrier Street would be widened and the "dog leg" which impedes the smooth flow of Quarrier Street traffic would be removed.

The library's giant step forward into the area of special services for the physically and visually handicapped was temporarily delayed. The librarian in charge quit suddenly to accept another position. In the meantime, our extension department librarians are not only "holding the fort" but advancing the program by contacting those institutions, organizations and individuals who are involved and interested in these special services.

The Public Library Trainee Grant, administered in West Virginia by the Library Commission in cooperation with the Kanawha County Public Library and other public libraries in the state, is beginning to show results. It is reported that a number of institutions are busily engaged in recruitment. Each public library, you will recall, is permitted to sponsor two candidates per year. At Kanawha County Public Library, the score reads something like this:

Two applications have been received and filed.

Nine invitations for application have been mailed to persons known to be interested in the program and in librarianship as a career.

BUILDING AND GROUNDS DEPARTMENT

In March and again in August we experienced further mechanical difficulties in one of the gas fired boilers (there are two which provide warmth and comfort to the building). All interested parties - owner, architect, engineer, contractor and manufacturer - are aware of the problem, which will be explained in detail by the Chairman of the Building and Grounds Committee at this meeting of the Board of Directors. The engineer and the manufacturer's representative, at my insistence, are planning to get together with the others, as soon as possible so that this situation may be resolved before the arrival of winter weather.

CATALOG DEPARTMENT

Mrs. Walker reported that 1,637 books were processed and added to the collection which numbers 282,411 volumes.

Mrs. Walker acknowledges with pleasure the appointment of Mrs. Rita Young, Librarian Assistant, Catalog, beginning October 1, 1968.

CIRCULATION DEPARTMENT

A special collection of 45 volumes entitled "The American Negro: His History and Literature," published by the New York Times was processed and added to the department's collection of circulating materials. The library received excellent newspaper and television coverage highlighting the significance of the books.

REFERENCE DEPARTMENT

Miss June Martin, Librarian Assistant, Reference, represented the West Virginia Library Association and this institution at a National

Library Week Workshop held in Philadelphia, Pennsylvania, on September 20, 1968. Miss Martin was a member of a panel which discussed "The Role of the Lay Committee Member in National Library Week." Miss Martin arrived in Philadelphia early so she could do some "homework." She visited the Free Library and conferred with Reference Librarians and librarians in charge of their inter-library loan program.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

OCTOBER 1968

The Public Library Trainee Program mentioned in previous reports and acted upon officially by the Library Board at its July, 1968, meeting is underway and functioning. Because of a more detailed report to be made later at this meeting, suffice it to say that two highly qualified candidates have been recruited and each has begun a program of internship.

BOYS AND GIRLS DEPARTMENT

Some of Miss Brown's time each month is spent visiting schools and talking with principals, teachers and children about the library and its reader's club, story hour and puppet show. In October she saw many people in twelve schools. When she is not "on the road" Miss Brown and her staff are engaged in welcoming groups of children with accompanying adults to the department. Last month 201 persons came by car, bus or walked to see the library, ride the elevator, hear a story and see a puppet show. Following a drink at the water fountain and use of the rest rooms, the most popular things are bookmarks and an opportunity to register for a library card.

BUILDING AND GROUNDS

Mr. Stone; Mr. Lovenstein; the Building Superintendent; Mr. Lambert, the Engineer; Mr. Casto, the Mechanical Contractor; Messers Bailey and Jackson, Cleaver Brooks Boiler Manufacturing Company; Mr. Bryan; Mr. Call of Mason-Barry, manufacturer's representative and the Director met to discuss the problem of defective tubes in one of the two gas fired boilers. Following considerable discussion, the company agreed to replace 33 tubes.

The material has been delivered and replacement scheduled to begin by November 9, 1968.

CATALOG DEPARTMENT

Mrs. Rita Young, the new assistant catalog librarian, began her Kanawha County Public Library career on October 1, 1968.

CIRCULATION DEPARTMENT

From time to time it becomes necessary to remind ourselves of some of the things the library does for its constituency. For example, we have a collection of 16mm color, sound film available for loan, free of charge on a borrower's library card. Our collection was enlarged to 21 motion pictures recently when we received eight new films from the Canadian Travel Board. If we are looking for one word to describe the series, I guess that word would be - TRAVELOGUE. The films are popular and used frequently by men's and women's organizations.

EXTENSION DEPARTMENT

The Mobilibrary operates on a schedule from Monday through Friday. I have asked Mrs. Miller to think about the possibility of using this useful and valuable library tool on Saturdays. The additional cost should not be much. Our horseback estimate includes an additional expense for gasoline and oil and a substitute driver using the Mobilibrary on Saturdays might be the answer to the many requests we receive for additional service.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1968

The National Advisory Commission on Libraries submitted its report to President Johnson on October 15, 1968. Chairman of the Commission was Douglas M. Knight, President of Duke University.

The report sets a number of objectives to be achieved in the interest of providing Americans with adequate library services. These include:

1. Provision of added support to school, college and public libraries;

2. Support to libraries serving research in all fields;

3. Provision for both bibliographic and physical access to the research and informational resources of the nation;

4. Provision of adequate library personnel.

The means of achieving these objectives were seen to lie in five recommendations dealing with the agencies to be entrusted with the task of producing adequate library service for all. These are:

1. Permanent National Library Commissions with its home base in the U. S. Office of Education

2. Strengthened U. S. Office of Education

3. Establishment of a research and development center as it relates to library science activities

4. Strengthened state library agencies

5. Recognition and strengthening of the role of the Library of Congress and that it be honored with the title of National Library of the United States.

The Commission responded to the specific points made by the President in his original charge to the Commission. These points included:

1. Role of the libraries of the nation: The Commission assessed them as having an essential function in storing

and disseminating knowledge and in serving as components in the evolving national information system. The library role in these matters is critical and can be strengthened through a variety of approaches and techniques: federal support, long range planning and better coordination.

2. Appraisal of the relationship of libraries to both public and private agencies and institutions: The report responded with the opinion that the entire national library effort lacked central coordination, and that this could be provided by a continuing, permanent National Commission on Libraries.

3. More efficient funding of libraries: The report stated that the lack of reliable statistics made it impossible to judge how efficiently libraries are being funded now or how much additional funding is needed to remedy deficiencies - beyond the observation that the needs are great and growing. Also on funding, the Commission gave at least tentative approval of efficiency in the handling to date of Federal grant-in-aid programs. But it also pointed out certain weaknesses in the pattern of Federal support: lack of coordination of library support provided by different act of legislation and administered by different agencies.

4. Action to provide an effective and efficient national library system: The Commission prefaced its recommendation for a National Library Policy with the proposal that "social value" - looking to our people, our culture and their needs - be the most important criterion in decision making at every level from broad planning to immediate problem solving. That "it be declared National Policy, enunciated by the President and enacted into law by the Congress, that the American people should be provided with library services adequate to their needs, and that the Federal Government in collaberation with state and local governments and private agencies, should exercise leadership in assuring the provision of such services.

The holiday hours to be observed by the library during Christmas and New Year's are as follows:

Closed, Tuesday and Wednesday, December 24 and 25.

Closed, New Year Eve, Tuesday, December 31, at 5:00 p.m.

Closed, New Year's Day, Wednesday, January 1.

Several members of the staff, Mrs. Hampton of the St. Albans Branch and Miss Wilma Brown, children's librarian, attended the West Virginia meeting of the White House Conference on Youth held in Charleston.

BUILDING AND GROUNDS

The gas fired boiler with the defective tubes was placed in full

operation on November 21, 1968, following the installation of new tubes. Water treatment was again introduced into the system and an analysis of the water would be made available to the Director and Building Superintendent. The ramping of the step at the Capitol Street entrance has begun. The installation of hand rails at the upper and lower stairs facing Capitol Street is scheduled to begin. It is expected that both projects will be completed by the time the Library Board meets in December.

The Charleston Downtown Association sponsored a parade on Saturday, November 23, 1968, highlighted by the appearance of Santa Claus on the Library's Plaza. For all intents and purposes there were no damages. However, considerable clean-up afterwards of debris such as candy wrappers was necessary. Our people, supposedly, were not to be involved but when the clean-up crew failed to make an appearance, direct action by us became essential. There were apologies and assurances that this situation would not occur again. Because the soil in some planters was "stood upon" and packed tight, the Association consented to a rejuvenation project involving all planters which included loosening of soil and an introduction of mulch and fertilizer.

Respectfully submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

DECEMBER 1968

The Library Services and Construction Act and the West Virginia Library Commission made it possible for the Kanawha County Public Library to recruit and add a third member to our professional staff under the Public Library Trainee Program. This program makes it possible, you will recall, to secure college graduates who are required to (1) intern at a public library for one year and are paid at a monthly salary of $485.00; (2) attend and graduate from an accredited library school while continuing to earn a monthly salary of $485.00; and (3) return to the sponsoring institution following graduation to work for two years, after which the trainee librarian becomes a free agent and is no longer obligated to remain unless he chooses to stay. The program is federally funded; the participating library receives a book credit from the State Library Commission equal to the amount of money spent on trainee salaries.

BOYS AND GIRLS DEPARTMENT

We are in receipt of a special gift made possible by the West Side Charleston Women's Club. The department acquired a framed pastel, "A Child in Trinidad" by Dorothy Stock, which has been hung near the card catalog units.

BUILDING AND GROUNDS

The usual housekeeping chores occupies much of the time and concern of the custodians. Reaction to the installation of handrails on the upper and lower steps facing Capitol Street and ramping at the main entrance was very favorable.

CATALOG DEPARTMENT

Mrs. Walker reported that 1,596 books were processed and added to the collection which numbers 277,275 volumes.

CIRCULATION DEPARTMENT

Miss Gretchen Schwinger, French teacher at Charleston Catholic High School and a library school graduate, was trained for several days during the Christmas season. She will work on Saturdays, evenings and holidays when needed. The substitute, part-time ranks are being reduced by illness and previous personal and professional commitments. The staff and I attempt to keep ourselves informed on the presence of qualified librarians residing in the Kanawha Valley.

EXTENSION DEPARTMENT

Planning and implementation of library services by this institution for the visually and physically handicapped readers have been the responsibility of Mrs. Septimia Rapking, the first of our Public Library Trainees. Together with energy, talent and time, Mrs. Rapking applies another ingredient to her approach to the job - imagination. At some future meeting of the Library Board I should like to invite Mrs. Rapking to talk about library services to the visually and physically handicapped.

ST. ALBANS BRANCH LIBRARY

The library's official application for Library Services and Construction Act Title II (construction funds) was submitted on behalf of the proposed second-story addition.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JANUARY 1969

One of the challenging aspects facing my unofficial advisory committee on "Kanawha County Public Library Presents" (which, you will recall, is a series of library-sponsored programs including book reviews and poetry and dramatic readings given in The John V. Ray Room the third Thursday of each month) is how the next scheduled event will measure up to or surpass the current presentation. We're aware of this situation because the audiences have been generous in attendance and in acclaim. The people seem to think that each presentation was outstanding and would be difficult to follow. For example, the nearly 35 persons who listened to and talked with Dr. Nathan Gerrard who reviewed The Young Radicals by Kenneth Keniston were amazed to discover that the 9 o'clock closing time was suddenly 9:35 p.m. With reluctance the group left for home, looking forward to Mr. Willard Brown's review of John Hope Franklin's book, From Slavery To Freedom, on February 12, and Dr. William Kirkland's presentation of Existentialism by Frederick Sontag on February 20.

Several members of the Appalachia Educational Laboratory staff visited the library on January 16, 1969, for the purpose of making a half-hour film to be shown on television Channel 4 located in the Oak Hill-Beckley area. It was called "A Visit to the Public Library" and it featured Mrs. Patty Hughes, a teacher who has a regularly scheduled educational TV show on Channel 4; it also included various members of the library staff. A print of the film will be made available to us and could be shown at the March meeting of the

Library Board. I suggest this because under Mr. Nelson's direction and Mr. Mitchell's camera work, the film is of excellent content and technical quality.

BUILDING AND GROUNDS

At the recommendation of the Building and Grounds Committee a one gallon sample of boiler water was sent to Commercial Testing and Engineering Company of Charleston for an independent test and analysis. A report is expected to be received in March and will be made available to the committee and members of the Library Board.

The Capitol Street elevator became inoperative on January 30, 1969, because of some technical difficulties. Repairs to the main motor were completed within days and the elevator resumed operation.

CIRCULATION DEPARTMENT

In spite of the flu, viruses of all kinds and the common cold, our staff has been comparatively healthy. Oh, there have been some absences but "fortunately" they occur at times "convenient to us" so that scheduling has not become a problem.

EXTENSION DEPARTMENT

Our Mobilibrary staff were slightly embarrassed recently when they telephoned from Loudendale to inform me that the vehicle was stuck in the mud. Following a slight delay, the Mobilibrary resumed its operation and proceeded on its way to the next scheduled stop. Members of the staff could not recall a similar previous experience.

REFERENCE DEPARTMENT

Miss Gerard is impressed with the large number of high school and college/university young people busily engaged in work related

to term paper assignments. Saturdays and early evening hours, she said, are usually extremely busy periods.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1969

Several bills relating to public libraries were introduced and acted upon during the current session of Legislature. They were:

Senate Bill #39. The document states "The purpose of this bill is to permit cash grants from the state to public libraries." It was amended and strengthened in the Senate, passed by both Houses and sent to Governor Moore. It is hoped that the bill will be signed into law. A copy of the Act will be made available to each member of the Library Board for his information and file. Permit me, at this time, to recognize and to acknowledge with appreciation the work of several persons who took an active, personal role leading to the successful passage of Senate Bill #39. They are: Mr. Ray, Mr. Hopkins, Mr. Kleeman, Mr. Lovenstein, Mr. Springer, Senator Brotherton, Delegate Galperin and Miss Parks of the West Virginia Library Commission. The Library Director may have made some small measure of contribution.

House Bill #938. A bill to establish the Raleigh County Public Library. It was passed by both Houses of Legislature and forwarded to Governor Moore. In addition to the usual and obvious advantages

(establishing a public library, creating a library board, funding the program, etc.) this bill, in a large measure, was patterned after the successful Kanawha County Public Library Act authored by Mr. Ray.

Still to be resolved, as of this writing, is a $500,000 item included by Governor Moore in the state budget for fiscal 1969/1970. The money is to be used for new construction to help local communities to earn Federal funds under the Library Services and Construction Act and Appalachian Act programs. A status report, issued by the West Virginia Library Commission in February, 1969, listed communities interested in obtaining new or additional construction and included St. Albans.

BOYS AND GIRLS DEPARTMENT

In addition to all of the things the Boys and Girls Department is and does, as it relates to the reading needs, interests and tastes of children, parents and teachers, one feature that seems to capture the imagination and aesthetics of most visitors is the exhibits arranged in the two vertical cases. Almost always one can expect to see handsome and imaginative expressions of art forms (egg shells, for example, painted and representing famous characters found in children's literature). Many visitors stop to look at the displays prepared by talented clerical employees. Miss Brown said recently that she could tell if an exhibit was getting attention by looking for the number of nose prints left on the glass case.

BUILDING AND GROUNDS

February, 1969 seemed like the month to replace thermostatic controls, solenoid valves, electrical switches and storage batteries. When these

devices became inoperative, it was essential that they be replaced to assure proper functioning of equipment.

CATALOG DEPARTMENT

Mrs. Walker reported that 2611 books were processed and added to the collection which numbers 278,828 volumes.

CIRCULATION DEPARTMENT

Our messenger, Larry Givens, a long time employee of the Kanawha County Public Library and a part time student at Morris-Harvey College, has the responsibility of "chasing down bad accounts" or at least communicating and interacting with people who fail to return library materials after they have been declared overdue. Last month, for the 120 hours he worked, Larry was responsible for the return of 79 books having a combined value of $396.23, the collection of $46.00 in fines and received payment for 10 lost books valued at $29.68. The total value of overdue books returned, fines collected and lost books paid for was $471.91. By comparison our expenses were appreciatively less:

$180.00	Salary
10.00	Gasoline
$190.00	Total Expenses

EXTENSION DEPARTMENT

Mrs. Aaron Rapking, our public library trainee, is also serving as librarian-in-charge for the extension of library services to the visually and physically handicapped. Within the last several months she has had a number of interesting experiences and I will mention only one and that briefly. In our work with the visually handicapped we have, as a part of our collection, about 150 TALKING BOOKS (phonograph records of fiction and non-fiction titles). Recently we received a local request for Dale Carnegie's

Quick and Easy Way of Effective Speaking. Since we did not have the talking book copy we checked with the blind regional library in Pittsburgh. They did not have a copy and suggested that we submit our request to the Library of Congress. In a very short time we were informed that this particular item was not available at the Library of Congress on disc or tape. They suggested that we tape the book for ourselves and make a copy available to the Library of Congress for its collection. Through the splendid cooperation of the Kanawha Players and its dedicated people we were able to accomplish the taping of Dale Carnegie's, Quick and Easy Way of Effective Speaking. Our reader got what he wanted, and should someone in the U. S. ask for the same, a copy of our tape is available to him through the Library of Congress.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MARCH 1969

Elementary school children, high school classes and adult education groups continue to make scheduled visits to the library. Arrangements are usually completed immediately following the receipt of a telephone request. Formerly, the emphasis was on a tour of the building, with anything and everything else to come afterwards. For quite sometime now the purpose of the trip has changed. Primarily, it's a working visit and not simply a tour. The message we seem to be getting from most of the visitors is: we know or we have a pretty good idea of what the building looks like because we've been here before. Now, we want to learn to use the library effectively. Our working visit program, staffed for the most part by Reference Department librarians, is quite flexible. We prefer the hours before three o'clock, Monday through Friday. However, when push comes to shove we're available also during the early evening hours. Saturdays are seldom a problem because such groups as these generally refrain from becoming involved on that day.

For a long time I have felt the necessity for establishing a special collection of books and periodicals, housed in a separate but accessible and comfortable area of the library for the purpose of serving the elected officials of Kanawha County - mayors, members of councils and the county court as well as students of local government and other interested persons. The materials would provide access to information of concern to local units of government in such matters, for example, as: housing, pollution, roads and taxes to name only a

few subjects. Perhaps this whole area could be identified as MUNICIPAL REFERENCE SERVICE. The big and obvious question one might ask is this, is there a need for a service similar to what I propose? A straw vote including one mayor and three councilmen seems to indicate an enthusiastic endorsement. Some information has been gathered and Mr. Frank Cooper, our public library trainee, has volunteered to become involved and in being of assistance. What I have proposed was rather general and perhaps vague. If you think there is merit in the project may I suggest that it be referred to the Services to the Community Committee for consideration.

BUILDING AND GROUNDS DEPARTMENT

Perhaps you have noticed, at the Capitol Street side of the building particularly, our "swing into spring" effort. Plantings at the Loewenstein Plaza and elsewhere have been trimmed, fertilized and covered with mulch. With crossed fingers and some cautious optimism we are expecting to see a considerable growth of shrubs and trees.

CATALOG DEPARTMENT

Mrs. Walker reported that 2,858 books were processed and added to the collection which numbers 280,524 volumes.

CIRCULATION DEPARTMENT

We continue to be plagued with an occasional case of the missing purse left unattended at a table or study carrel. We are concerned and have attempted to be observant while reminding the young ladies, generally, of their responsibilities. In almost all instances,

following a tearful report, the lost purse is found in one of the restrooms or behind some shrubbery but always with the cash missing. These events are infrequent and happen about once every several months and usually on a very busy Saturday when the library is crowded with high school and college girls. We haven't caught anyone yet, but we're due.

EXTENSION DEPARTMENT

Mrs. Rapking reported that our Talking Books collection (on phonograph records) number 250 titles. An additional 100 titles, she said, are expected from the Library of Congress. This program is a service made possible to blind and visually handicapped readers of Kanawha County in cooperation with this institution, the state library agency and the Library of Congress under the Library Services and Construction Act, Title IV B.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

APRIL 1969

The Federal Bureau of the Budget ironically announced during National Library Week, April 20-26, 1969, that certain federal library assistance programs had a low priority value and would therefore suffer budgetary consequences. Programs affected are the following:

1. Library Services and Construction Act

   Title I (Services). West Virginia's share would be reduced in half to $178,800. We get hurt, too. Our federal grant-in-aid would be reduced from $37,939 to $25,293.

2. Elementary and Secondary Education Act

   Title II (School library resources, textbooks and other instructional materials) - $500,000 for West Virginia, would be eliminated.

3. Higher Education Act

   Title II (College Library Assistance). The state's share would be reduced from $852,000 to $460,000.

In addition, there is concern, in some quarters, that West Virginia's recent appropriation of $500,000 seed money scheduled to be used for public library construction is in danger of remaining unused. The intent of the legislation was to capture nearly 3.5 million dollars in Appalachian money thereby probiding the major fiscal support of any building project. However, some people seem to be saying that Appalachian grants are supplements to and not replacements for Library Services and Construction Act money.

I indicated the seriousness of the above to Congressman Slack, member of the House Appropriations Committee, who responded favorably.

Perhaps additional communications to Mr. Slack from members of the Library Board and to Senators Byrd and Randolph would be in order.

A status report on the condition of the book purchases account, for the current fiscal year to date, is noted below:

Budgeted for Books 1968/69	$68,825	
Federal Grant-In-Aid	24,979	$93,804
Amount spent as of May 1, 1969		-78,091
Balance as of May 1, 1969		$15,713

BUILDING AND GROUNDS DEPARTMENT

One afternoon several weeks ago Elvenia Bradley, Paulette Saunders, Cynthia Cain and Lilly Gee of the Charleston Job Corps visited with me to express a concern about the appearance of those areas of the grounds not covered by grass. Resolved to make the Arcade side look attractive, the young ladies volunteered to raise money, purchase grass seed, prepare the soil and to do the planting. Following the appearance of a Charleston Daily Mail story and picture, several interested readers, including Mrs. Curtis Duckett, offered gifts of marigolds and chrysanthemums to be used in the Job Corps/Library beautification project. The flowers have been planted in the Summers Street planters and are expected to be placed in a border facing the Arcade buildings.

CATALOG DEPARTMENT

Mrs. Walker reported that 2,807 books were processed and added to the collection which numbers 282,476 volumes.

Last month, we kept a record of the number of books that were mended and restored to service. I suppose several staff members were surprised to discover that the count reached 793. What is remarkable really is not the count, but the person who does the job always performing above and

beyond of what is expected. Mrs. Nettie Jane Casey is one of our most valuable and dependable staff members. It seems as though she does not permit the weather, the roads, the flus and just plain-old-circumstances to interfere with her job. She's usually early and does more than a day's work. Mrs. Casey is 72 years old.

CIRCULATION DEPARTMENT

Our messenger service, handled capably by Mr. Ray Osborne, continues to be an effective operation. In April, Ray was able to secure the return of 97 books having a combined value of $387.50. In addition, one book was reported lost and the $3.50 cost was paid. Fines totaling $32.96 were collected. Our costs including gross monthly salary and gasoline reached a modest expenditure of $149. Compared with values received, $424.26, this represents a favorable balance in books returned, fines collected and a demonstration of concern and good will by a personable young man who represents the library very well.

REFERENCE DEPARTMENT

At the April meeting of the Library Board we discussed, briefly, some aspects of our teletype communications network that involves the cooperation of certain Academic Libraries (6) Public Libraries (10) and the Library Commission. In an effort to give you more and complete information on the program, I have asked Miss June R. Martin, assistant reference librarian, to prepare an indepth study of this thing we call inter-library loan. This she has done and the memorandum will be made available shortly.

Respectfully submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

MAY 1969

The library sponsored Kanawha County Public Library Presents program has concluded another successful season. The use of the adjective "successful" is appropriate. There were large crowds for each event and discussion following the presentation was interesting and sometimes heated. We expect to continue with more of the same beginning in September.

Mr. Simmons and I, in cooperation with the Allied Artists of West Virginia, are interested in something we call, for the present, "Artist of the Month." We are aware that the Kanawha community has people who are endowed with artistic talent and merit recognition. To provide a showcase for their work, it was suggested that The John V. Ray Room be the place where four or five or six works of art could be exhibited. Each month the works of a different artist would be highlighted.

Many hospitals and nursing homes in the United States have patient libraries. Several years ago, you will recall, McMillan Hospital in cooperation with the Extension Department offered book truck library service to the patients. The project was the responsibility of the volunteer ladies auxiliary. It was very successful. Within the matter of weeks, a substantial gift of money was received from an appreciative patient reader.

Recently, Charleston Memorial Hospital and its ladies auxiliary expressed an interest of a similar nature. Mrs. Craggs, Mrs. Bradford, Mrs. Miller, of our staff, and I met recently to discuss a patient library service program. A furnished room in the hospital has been promised and acquisition of a book truck by the auxiliary is assured.

Since hospital patients, in general, are a cross section of the community's population, reading materials of varied interests and tastes are essential. Doctors at McMillan Hospital and library literature speak of a "therapeutic value of reading." We've even received several letters from appreciative readers, formerly hospital patients.

The hospital library at Charleston Memorial will be staffed by volunteers, trained by members of our Extension Department staff and will include the loan of materials such as large print books and bed specs.

CATALOG DEPARTMENT

Mrs. Walker reported that 2,165 hardbound books were processed and added to the collection which numbers 284,186 volumes. Not included in the above totals were 1,246 paperback books published in large-type on scientifically tinted non-glare paper for better contrast and less eyestrain.

Mrs. Walker and I have been aware of something of interest and benefit to this institution as well as other libraries. A little more than two years ago, the Library of Congress began a test with 16 cooperating libraries to see if it could convert cataloging data to a machine-readable form. This data would be distributed on magnetic tape to subscribers just as Library of Congress catalog cards are handled by the national library.

The West Virginia Library Commission is a subscriber to the "MARC tapes" (MAchine Readable Cataloging) which will provide West Virginia's libraries with reproductions of 3x5 inch Library of Congress catalog cards much more quickly, easily and economically.

CIRCULATION DEPARTMENT

I have been informed and am pleased to report that Mrs. Alice Gygax has been selected as one of twenty-five national participants in the

Institute of Readers Advisory Services sponsored by the U. S. Office of Education and the University of Pittsburgh Library School. Mrs. Gygax joins with me in extending thanks and appreciation to the Library Board for the opportunity.

EXTENSION DEPARTMENT

The library's record of holdings tells us that there are, as of June 30, 1968, a total of 76,084 volumes. Division by age groups is as follows:

Juvenile	44,428
Adult	24,254
Young Adult	7,402
Total	76,084 volumes

An estimated 8,000 books are in the Mobilibrary's basic collection which includes juvenile, young adult and adult titles. I hasten to add that our "library on wheels" can accommodate, comfortably and at one time, nearly 3,000 volumes to meet most reading needs and tastes.

Distribution of the department's book resources are as follows:

School loans	17,500
Mobilibrary	8,000
Dunbar Library	5,750
St. Albans Branch	2,875
Nitro Library	2,875
South Charleston Library	2,375
Coal Branch Heights	650
Opportunities Industrialization Center	350

Lee Street Senior Center	100
Total	40,475

This means that there are remaining on the shelves and in the Extension Department some 35,609 volumes available for reader use and benefit.

I am pleased to report that Mrs. Aaron Rapking has been selected as one of thirty-five national participants in the Institute on Library Services for the Physically and Visually Handicapped. This institute is sponsored by the U. S. Office of Education and the University of Michigan Department of Library Science. Mrs. Rapking joins with me in extending thanks and appreciation to the Library Board for the opportunity.

REFERENCE DEPARTMENT

The staff, including Miss Gerard, Miss Martin, Mr. McKinstry and Mr. Cooper, are engaged in gathering information on the Municipal Reference Library proposal to be submitted to the Services to the Community Committee. The "chief architect" of the project is Mr. Cooper who is currently preparing a rough draft for consideration by the committee. You will recall that the Municipal Reference Library idea was mentioned briefly in my report for March, 1969.

Miss June Martin of our staff, Mr. Page Henley, Jr. and Mr. H. H. Smallridge, III and I have become involved in a project which is attempting to collect, preserve and make use of local history material concerning Charleston and Kanawha County.

At present, the project involves the acquisition of three kinds of material:

1. Tape Recordings: Taped interviews would be arranged with residents of Kanawha County who could contribute something to the historical record. The tapes would become the property of the library and would be cataloged for easier use by the public.

2. Old photographs and maps. As old photographs are made available by their owners the Library would have copies available for use.

3. Old letters, diaries, scrapbooks and miscellaneous items. When released by their owners the Library will make copies available for public use.

Respectfully submitted,

Nicholas Winowich
Director

REPORT OF THE DIRECTOR

FOR

JUNE 1969

I should like to make note of the fact that the receipt of federal funds (Accelerated Public Works, Library Services and Construction Act and Applachian Regional Commission) for library services and construction in Kanawha County have been substantial. As a matter of fact, I was pleasantly surprised at the "score" as of June 30, 1969. Since 1963, with the construction of the library branch in St. Albans, the amount expended for purposes of construction and services totaled $891,110.00 and is listed as follows:

CONSTRUCTION		
St. Albans Branch	57,459.00	
Kanawha County Public Library	436,510.00	
South Charleston Public Library	270,971.00	
		$764,940.00
SERVICES		
Books and Trainees		126,170.00
		$891,110.00

Mr. Osborne, our messenger and man-in charge of overdue materials, performs a valuable and useful service for us. Last month, for example, he was responsible for the return of many long overdue books, collections of fines and payments for books previously lost. The combined value of books returned and fines and payments collected totaled $862.16.

Mr. Snyder and his staff have been kind and generous in making it possible for 11 deserving high school boys and girls to work in the library under the Neighborhood Youth Corps project. The program is sponsored by the Board of Education from funds made possible by the Economic Opportunity Act.

It promotes continuing education, it makes it possible for the young people who come from low income families to earn a salary while gaining working experience, and it gives this institution a chance to acquire the services of conscientious high school boys and girls to do the many essential jobs that are a part of any library operation. For example, they work at such tasks as: filing, typing, mending, lettering, shelving and mounting pictures. NYC employee/student works 32 hours per week.

Mr. Robert M. Berg of Charleston and a former employee of Union Carbide died following a sudden illness. In his obituary, "the family requests that books be donated to the Kanawha County Public Library." Since June 21, 1969, we have been in receipt of thirteen checks totaling $194.50 which will be used to purchase books in memory of Robert M. Berg. The books will reflect Mr. Berg's professional and personal interests. Selection of titles will be determined by the librarians.

BOYS AND GIRLS

Miss Brown reported that 393 boys and girls, having read a total of 36 books each during the 1968/1969 school year, were awarded READERS ARE LEADERS Club certificates. Last year there were 373 young people who were involved in the reading club program. Although we kept no record of the ratio of boys to girls who participated, we guessed that nearly 60% were girls and nearly 40% were boys.

CATALOG

Mrs. Walker reported that 2,305 books were processed and added to the collection which numbers 285,529 volumes.

CIRCULATION

Mrs. Alice Gygax, from our staff, was authorized by the Library Board to

attend the Institute on Readers Advisory Service sponsored jointly by the United States Office of Education and University of Pittsburgh. Following her acceptance by the library school she became ill, unfortunately, and found it necessary to cancel her appointment. She regretted the action because it was done unilaterally and during my absence from Charleston. I would have preferred a consultation with Mrs. Gygax so that another capable librarian and replacement could have been given the same opportunity. As it was, when I returned it was too late. The position had been filled.

The St. Albans Annual Town Fair is scheduled to be held on July 14-19, 1969. It will be located on U. S. Route #60, next to Harvey Shreve Ford. The hours are from 5-10 p.m. from Monday to Thursday and 5-11 p.m. on Friday and Saturday. The committee-in-charge has planned many events some of which are: Beauty pageant, rides, rock and roll music, country and western music, auction, fireworks and an arts and crafts exhibit situated in Albans Elementary school. Crowds totaling 40,000-60,000 persons are expected to attend the week-long activities. Receipts are anticipated to reach $17,000 net even though a goal of $20,000 was set. The purpose of the St. Albans Town Fair, you will recall, is to raise funds for the St. Albans Branch.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich
Director

NW:bb

REPORT OF THE DIRECTOR

FOR

JULY 1969

Considerable attention has been directed toward persons commonly identified as "hippies" and their presence on the library's plaza. Stories and pictures have appeared in the newspapers and on television. Persons as well as organizations have commented on the situation. The major objection seemed to be the larger number of people seen congregating on the steps, particularly near the Capitol Street entrance. There have been reports, also, that offensive language was used. Mayor Dodson by letter of July 17, 1969, and addressed to the Director said, in part, "I have not witnessed any particular problem" and inquired if action by city personnel would be helpful. Several days afterwards, Mr. Stone and the Director met with the Mayor. Our response demonstrated a concern that people be treated with dignity and understanding with the hope that the "hippies" would react with responsibility and concern. It was emphasized that we sought to avoid a confrontation. Since then various comments seem to indicate that the library's practices have been successful.

The platform (stage) designed by Mr. Malcolm Duncan, the library's project architect, has been installed in The John V. Ray Room. Members of the Library Board are invited to visit the auditorium located on the third floor and to see the newest addition.

I hope that in making a brief but significant announcement, I won't jinx myself when I tell you that we expect to receive two gifts of particular note:

a. One is expected to be in excess of $2,000 and is scheduled to be used as a memorial fund for the purchase of books; and

b. The other gift will consist of approximately 20-50 books, mostly rare and valuable West Virginiana materials.

Mrs. Anderson, Chairman, Gifts, Bequests and Endowment Committee, will make a complete and detailed report as soon as each gift is received.

BUILDING AND GROUNDS

Mr. Thomas, Building Superintendent, commented recently that "everything was running smoothly" and he hoped that "it stayed that way."

Mr. Clarence Jones, formerly of our custodial staff, was appointed "security officer" or "guard" effective July 1, 1969.

CATALOG DEPARTMENT

Mrs. Walker reported that 1,902 books were processed and added to the collection which numbers 286,037 volumes.

EXTENSION DEPARTMENT

Mrs. Aaron Rapking, the library's public library trainee and Catholic University Library School graduate student, attended the Institute on Library Services for the Physically and Visually Handicapped at the University of Michigan. The program was sponsored by the United States Office of Education and the Library School and was held during the period of July 13-18, 1969. Mrs. Rapking's report was presented to the staff at a meeting held on Tuesday, August 5, 1969. A copy is available for each member of the library board and will be mailed together with the minutes of this meeting.

ST. ALBANS BRANCH

Mrs. Hampton reported that judging from what they have been able to see and from what they heard, it was expected that the Annual St. Albans Town Fair "was a tremendous success."

Respectfully submitted,

Nicholas Winnick

REPORT OF THE DIRECTOR

FOR

AUGUST 1969

The Annual Conference of the West Virginia Library Association will be held in Morgantown, West Virginia, on September 25-27, 1969, at the Hotel Morgan. Several members of the staff are involved with program planning and implementation. On Thursday afternoon, for the first time in many years, a block of time has been set aside for something special. On this occasion, a library automation workshop will exhibit and demonstrate computer equipment and its use to the persons in attendance. The following evening, Friday, September 26, Mr. Jesse T. Stuart, author of several best sellers and resident of Greenup, Kentucky, will give the banquet address.

Miss Barbara Steele a clerical employee in the administrative office since September, 1959, voluntarily resigned because of ill health. She was a dedicated and conscientious person who demonstrated an unusual talent on the typewriter. Her work was always neat and attractive with no evidence of errors or erasures.

Mr. Simmons and I have arranged for a series of exciting one man one woman shows to be sponsored jointly by the Allied Artists of West Virginia and this institution. The paintings and works of art are to be exhibited in The John V. Ray Room for a period of one month. The first show, beginning September 2, 1969, will be the work of Miss Marie Leet.

Our Public Library Trainee program sustained its first casualty.

Mr. Frank Cooper, following acceptance and enrollment at the University of Kentucky Library School and one week of classwork, regretfully elected to resign because of physical demands and hypertension. The remaining trainees, Mrs. Rapking and Mr. Smith, are enrolled at the Catholic University and University of Maryland.

BOYS AND GIRLS

Miss Brown reported that "the end of a sleepy summer has come" but that the final week of August was unusually active. Children who were members of the Library sponsored Vacation Reading Club "were scurrying in and out of the library to finish up their reading requirement." Thirty-three boys and girls from Fernbank School earned certificates. Shoals Elementary, represented by twenty-seven readers, was the first runner-up and the Overbrook School children, earned twenty-one certifications.

BUILDING AND GROUNDS

Mr. Thomas, building superintendent, reported that someone between 11 p.m. and 7 a.m. on Friday, August 29 had deposited detergent in the pool water with foamy results. He wasn't upset because it gave him the opportunity to scrub and clean the fountain. I am informed that he does this task regularly and routinely about every three months or when detergents make it necessary.

CATALOG DEPARTMENT

Mrs. Walker reported that 2,039 books were processed and added to the collection which numbers 285,084 volumes.

EXTENSION DEPARTMENT

Mrs. Miller noted that the library's services to the visually handicapped has increased appreciably. In the circulation of Talking Books, which are LP phonograph recordings operated at 33 1/3 rpm, a total of 70 Talking Books were loaned to qualified borrowers. More people are being made aware of this service rendered to the public - through newspaper stories and pictures, distribution of booklists of brochures, posters, the assistance of other public agencies and professionals and by word of mouth.

REFERENCE DEPARTMENT

Miss Martin, reference librarian, and I have prepared, in outline form, a talk to be presented to women's groups. The theme is - how the Kanawha County Public Library can help you in planning your programs and in the study of your special topics for the year 1969/1970. Services and facilities are described and the use of meeting rooms encouraged. One talk has been given and more are expected to be delivered. In addition, a letter has been prepared for distribution to presidents of women's organizations; essentially detailing briefly things noted above. Afterwards, and perhaps next year, consideration of men's groups will be attempted.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1969

The West Virginia Library Commission, by memorandum dated October 7, 1969, announced that supplementary grants-in-aid would be made available to certain qualifying public libraries which would permit payments for travel, lodging, meal and incidental expenses incurred when librarians and library board members attended "workshops, refresher courses, and (visited) outstanding library systems."

Following an application for funds and approval by the West Virginia Library Commission, the sum of approximately $1,000 would be made available to the Kanawha County Public Library and each of the nine qualifying libraries.

The grant was made possible through the state agency's Public Library Trainee Program. A balance was developed in the account when trainees, one of whom was our own Mr. Frank Cooper, resigned from the program and could not attend an accredited graduate library school.

The demolition project at the former Charleston National Bank building is underway and is of concern to us only to the extent of damages which may be sustained by this building. We do not have any reason to be concerned because the demolition experts are real professionals who appear to be doing a "bang-up" job. We are aware of their presence however when the 4,000 pound iron ball thumps the old building or is dropped. Then, we can feel a slight tremor.

For the third consecutive year the successful library sponsored series of book reviews, poetry and dramatic readings are scheduled to be given in The John V. Ray Room, on Thursday evenings at 8 o'clock. The reviewers are always knowledgeable and articulate people who take the time from busy schedules to make interesting and informative presentations. Invitations have been extended to six reviewers, one of whom has agreed, with excitement he said, to do the review. Mr. Barry Steinman, Director, Kanawha Players will review on February 26, 1970 An Unfinished Woman by Lillian Hellman whose play, The Little Foxes will be performed by Kanawha Players on March 13, 14, 20, and 21, 1970.

Reviews have been tentatively scheduled for the following dates:

November 20, 1969
January 22, 1970
February 26, 1970
March 26, 1970
April 23, 1970
May 21, 1970

Names of reviewers and books will be made available as soon as possible. The premature release of names could result in embarrassment particularly when the reviewers respond negatively. Suffice it to say that they are all "major leaguers."

I should like to acknowledge receipt of a $20.00 gift from Mr. Bruce Crawford of 4521 Country Club Road in South Charleston. He said,

> "The Kanawha County Library has been a tremendous source of pleasure, information and skills for our whole family. To express our appreciation, I am enclosing $20.

> "Please spend this as you see fit for new books, giving first choice to the best and most interesting childrens' books, particularly the Caldecott Medal Award books. The enclosed bill was found unclaimed on the street. We believe the best use for it is to help children acquire a love of reading and learning."

A letter of thanks and appreciation has been sent to Mr. Crawford.

The second of our monthly, one man art shows in The John V. Ray Room highlights the work of two talented local artists - Mrs. Anne Shreve and Mrs. Margaret Houston. The paintings and pottery are attractive and the hangings and arrangements are exciting. Show hours are 10 - 5 p.m. daily.

Miss Betty K. Cook recently presented the library with a framed picture of her father, Dr. Roy Bird Cook, and a former member of the Board of Directors who served this library board from August, 1943 to November, 1961. Dr. Cook's picture will be hung in the Roy Bird Cook Room housing our collection of West Virginiana materials.

Several weeks ago, Mrs. Mabel McDerment, who is an officer in the Washington District Area Council, a federally funded poverty agency working through Tri-County Community Action Against Poverty, Inc. (Tri-Cap) and I, discussed, at her invitation, the possibilities of extending public library service to the Brounland School Area of Kanawha County. They propose to acquire a surplus school building, at Brounland, through a Neighborhood Facilities Grant and to use one of two rooms as a library. We have the manpower, the know-how and

the materials to help them to help themselves and in promoting books, reading and libraries. Taking library services into areas not served directly by the main library, mobilibrary and branches is consistent with our aims and purposes. We are interested in providing library resources and services as will meet the needs and enrich the lives of individuals resident in the Brounland school area.

CATALOG DEPARTMENT

Mrs. Walker reported that 2,249 books were processed and added to the collection which numbers 285,566 volumes.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

OCTOBER 1969

I have been informed that an article with picture, on one of the library's new services to public schools of the state will appear in the December, 1969 issue of the WVEA School Journal. It will feature the educational filmstrips and kits prepared for circulation to junior and senior high school social science classes. The materials emphasize contemporary developments both in the United States and abroad and is the product of the New York Times and Associated Press. The new service was made possible with the receipt of a gift from the Charleston Daily Mail, Charleston Gazette and Charleston Gazette-Mail. The cost of the service is minimal. Schools making requests are invited to pay mailing charges which should not exceed fifty cents.

There have been several letters and a few notes addressed to me and to various members of the staff from our two public library trainees who are presently away from Charleston and attending library school. They are Mrs. Aaron Rapking and Mr. Charlton Smith, graduate students at Catholic University and University of Maryland, respectively. Their words to us seem to read as follows: busy, challenging, interesting and a great opportunity.

Professor Katherine Sutphin of West Virginia State College will review Coretta Scott King's book, My Life with Martin Luther King. The Kanawha County Public Library Presents program is scheduled for Thursday evening, December 4, 1969, at 8:00 p.m. in The John V. Ray Room.

The next monthly, "one-man" art show in The John V. Ray Room, again involves two talented women - Mrs. Lois Hammer and Mrs. Beth Frazier.

Mr. Charles A. Williamson, Jr. presented the Kanawha County Public Library with many pieces of local history memorabula. The useful and valuable materials include: copies of very early Charleston newspapers, Charleston theater playbills, invoices for groceries, bottles, coffins and candy, tax bills and miscellaneous items.

BOYS AND GIRLS DEPARTMENT

Miss Wilma Brown noted the presence of many college students with whom she worked on assignments relating to children's literature and elementary education. There were many requests for juvenile books by outstanding authors and illustrators.

BUILDING AND GROUNDS

The building superintendent, on occasion, manages to be a truck-body-repairman-of-parts. Our soon-to-be 10 year old panel truck has begun to rust away in places. Mr. Thomas, with the benefit of some special compound we facetiously call "gunk" patches holes and spreads a little paint on the surface. The result is satisfactory; with luck the stuff may remain in place for several months and the truck body then appears to look respectable.

CATALOG

Mrs. Walker reported that 3,442 books were processed and added to the collection which numbers 288,304 volumes. The nearly 3,500 books

that were placed on the shelves for use by library patrons and staff represents the largest single, one month total ever processed by our Catalog Department. This is the first time we have done something this large and the catalog people are confident that the record can be broken.

CIRCULATION

Our man-in-charge of contacting delinquent borrowers continues to do quite a job. He was personally responsible for the return of 172 books (valued at $643.28), payments were received on four books reported lost ($14.00) and collection of $60.00 in overdue fines was recorded.

REFERENCE

Miss June Martin attended a seminar on Interlibrary Cooperation in Pittsburgh, Pennsylvania, on October 23-25, 1969. More than 60 librarians, representing 10 States and Canada, attended the special conference. She concluded her report by stating that she was grateful for the opportunity "to attend the seminar and I feel that I have learned much that will benefit me in the future as I work with interlibrary loan service of the Kanawha County Public Library."

Respectfully submitted,

Nicholas Winnick

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1969

Mr. John Santrock, Associate Superintendent for Instruction, Kanawha County Schools, will review Dr. Ginott's book, Between Parent and Teen-ager, at the next "Kanawha County Public Library Presents" program. The review is scheduled for eight o'clock, Thursday evening, January 22, 1970 in The John V. Ray Room. Mr. Santrock is a parent and a teacher who relates beautifully with young people. As they say in some circles - "Y'all come."

The response to the library's picture story in the Daily Mail on oral and local history has been encouraging. Several persons have volunteered to record their reminiscences of early Charleston and some materials have been promised for accession to the library's West Virginiana collection.

BOYS AND GIRLS DEPARTMENT

The department has received several gifts, one of considerable merit and beauty. Through Allied Artists of West Virginia we obtained a Dorothy Strock pastel of an Indian girl. This latest addition joins several other pastels, an Eskimo girl and an African girl. We hope to acquire a permanent collection of "Children of the World" for the boys and girls department.

CATALOG DEPARTMENT

Mrs. Walker reported 2,511 books were processed and added to the collection which numbers 289,515 volumes.

Mrs. Victor Young, a very capable Catalog Librarian Assistant, reluctantly resigned effective December 31, 1969. A working wife/mother and resident of Montgomery, West Virginia, she found the burdens of travel and the daily absence from home overwhelming.

EXTENSION DEPARTMENT

Collections of kindergarten books have been made available to several Head Start programs sponsored by the Charleston Parks and Recreation Commission. Pre-school children are encouraged to "read" picture books and are invited to borrow books from the classroom for home use. Books are on loan at the Second Avenue Recreation Center and the former Riverview Elementary School.

Miss Gretchen Schwinger, Extension Librarian Assistant and temporarily in charge of the library's program aimed toward the visually and physically handicapped, has had occasion to speak before groups on this new dimension of public library service. Her talks always include a demonstration of equipment used by the handicapped reader.

REFERENCE DEPARTMENT

A seminar on Inter-Library Cooperation was held in the Board of Directors Room on November 18, 1969. Miss June Martin, of our staff, and Miss Sarah Estes, of the Library Commission, were featured speakers. Librarians representing the public, college and special library sectors were in attendance and reacted to the presentations. As with previous seminars - Circulation Control Systems and Catalog Card Reproduction - sponsored by the Kanawha County Public Library, I felt that this effort was a big success if for no other reason than the opportunity to talk about and consider library related matters with other libraries.

Respectfully submitted,

Nicholas Winnicki

REPORT OF THE DIRECTOR

FOR

DECEMBER 1969

I have been informed by the United Fund of Kanawha Valley, Inc. that the employees of Kanawha County Public Library have earned that organization's United "U" award. The award is in recognition of institutions, organizations and individuals who have exceeded their annual giving by more than 60% of the quota established in the previous year. There was good participation among our employees and several persons gave generously, thereby earning the right to wear the "fair-share-giver" gold pin.

Mr. John Santrock, Associate Superintendent, Kanawha County Schools, will be the next featured speaker at the library sponsored series of book review programs. Mr. Santrock will review Dr. Ginott's book Between Parent and Teenager on January 29, 1970, at 8:00 o'clock in The John V. Ray Room.

Miss June Martin and Mr. Robert Simmons, of our staff, are responsible for arranging an attractive and informative exhibit showing the Charleston of yesterday and today as seen through the eyes of the area's artists. The show is entitled, "Charleston Scenes Old and New" and comes from the Sunrise Art Gallery's permanent collection, the West Virginia Allied Artists permanent collection and the collections of private individuals. The show is hung in The John V. Ray Room and can be seen from Monday through Saturday, 10 a.m. - 5 p.m. Although we do not keep a count of people who visit the show, several staff members have indicated that "lots" of viewers have been in to see "Charleston Scenes Old and New."

In addition, Miss Martin and Mr. Simmons displayed in special exhibit cases, located on the first floor, books, post cards, ledgers, letters, early newspaper clippings and other materials historically significant to the growth and development of this community.

CATALOG DEPARTMENT

The West Virginia Library Commission has undertaken a project to microfilm card catalogs of selected libraries. Involved in the program are nearly 25 public, college/universities and special libraries joined together into an inter-library loan teletype network. The purpose of the project is to provide faster inter-library loan service to members of the Library Commission's teletype system; it will create a permanent record of each institution's inventory; and it will help to develop those subject areas in which collections are weak.

When the project is completed, the Library Commission will be able to locate nearly 2½ million books in the inter-library loan network collection.

REFERENCE DEPARTMENT

The library's Oral History Project is underway. Mrs. Frances Young Clay's interview was the first to be recorded on magnetic tape. She had many reminiscences about Charleston. Among topics discussed in the first three taping sessions have been school days at Union School, the Banner Glass plant, Carbide Island, her family account books for 1898-1900, early retail stores, children's games at the turn of the century and the history of the Baptist Temple. Miss June Martin, Assistant Librarian in the Reference Department, is in charge of the project. Miss Martin, in addition to her Masters degree in library

science, has earned a Masters degree in history and is qualified to do this work for us. We plan to interview other persons in the community. To date, some of those who have agreed to reminisce are: Mrs. John C. Norman, Mr. Boyd Stutler and Mr. Julius De Gruyter.

Respectfully submitted,

Nicholas Winowich

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

JANUARY 1970

The American Library Association's Midwinter Meetings were held in Chicago, Illinois, on January 18-23, 1970, at the Sherman House. There was interest; there was excitement; there was concern; there was -15 degree temperature and there was a lot of talk, some of it essential.

The national, professional organization is changing. Some librarians are referring to it as the New American Library Association. There seems to be a loud and clear voice within the membership saying that the American Library Association should reflect and demonstrate a relevancy; that its activities and purposes should be more responsive to the people and institutions it serves, and that it should accomplish these ends through leadership which includes the young, the new and others; not just the "same old crowd" who have been in power too long and not really "doing their thing."

I have been invited to serve on the membership committee, insurance committee and a committee of the Association of Hospital and Institutional Libraries.

Following my inquiry for an improved discount schedule, I have been informed by The Baker and Taylor Company, book wholesalers, that our discounts have been increased from 36% to 38%. This means, for example, that a book selling for $10.00, would cost us only $6.20. Additionally, the company would continue to provide free delivery and insurance on all shipments.

Paintings By Keith Rose is the new and current art show now on exhibit in The John V. Ray Room. Mr. Rose is a resident of South Charleston and a member of Allied Artists of West Virginia. The usual viewing schedule is in effect - Monday through Friday from 10:00 a.m. to 5:00 p.m. Saturdays are exceptions because of our traditional story hour which begins at 10:30 a.m. and the occasional group meeting held in the afternoon. So the hours that day are flexible and remain to be determined.

The Corridor Art Gallery is showing "A Quartet of Artists" - works by Mary Black, Helen Bratt, John Hudkins and Vera Kovacevich. The gallery hours are from 10:00 a.m. to 5:00 p.m., Mondays through Fridays and by appointment on Saturdays.

Mr. Barry Steinman, Director, Kanawha Players will review Lillian Hellman's book "Unfinished Woman" at the next Kanawha County Public Library Presents Program. The review is scheduled to be given Thursday evening, February 26, 1970 at eight o'clock in The John V. Ray Room.

BUILDING AND GROUNDS

Mr. James L. Thomas, building superintendent, recently attended a Control Systems School for automatic regulation of heating, ventilating and air conditioning conducted by Johnson Service Company, Milwaukee, Wisconsin. The school is operated for the benefit of users of Johnson products. Mr. Thomas was awarded a certificate for having satisfactorily completed a factory training course. The company manager informed me that Mr. Thomas "performed well...and seemed to regard your sending him here as an opportunity and an obligation to LEARN."

CATALOG DEPARTMENT

Mrs. Walker reported that 1907 books were processed and added to the collection which numbers 292,177 volumes.

CIRCULATION DEPARTMENT

Following a very unpleasant afternoon of noise and confusion on January 26, involving an overwhelming number of high school students, the proverbial whistle was blown. We attempted to communicate with young people through reason and understanding. Unfortunately, the harder we tried the "behinder we got." We're turned around now; to the satisfaction of staff and the adult public. We insist that students who use our facility and materials do so within the framework of acceptable rules of mature and responsible behavior. All others are invited to leave.

EXTENSION DEPARTMENT

The Sunday Gazette-Mail State Magazine and its editor, Mr. Harold Gadd, have been kind enough to carry on its SPEAKING OF BOOKS page a short, selective list of books available at the Library. The response has been very satisfactory. We appreciate the opportunity of being read by so many on such a regular schedule.

Respectfully submitted,

Richard Winnrich

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1970

The Kanawha County Public Library has a new image. Even the most casual of observers must notice that once again the library is an attractive and comfortable place where all citizens can go to read, study and do research. Over the preceeding months, we, as well as our friends and critics, had become increasingly dismayed by the Library's ever-growing popularity as a gathering place for large numbers of young people who had little or no interest (or intention) in its principal function. The standard answer to the question, "Where's the action?" had become, "The Library." In spite of the many things we did to correct and improve the situation, nothing seemed to work. Now, since the appearance of off-duty police officers in uniform, noise and confusion are unheard of; the staff is once again at ease; and crowds of young people and adults intent on reading and studying have returned. Everyone, including letterwriters, telephone callers, library visitors and sidewalk commentators agree that action, as taken, was essential and commendable. Two young men, however, have objected to the appearance of sidearms carried by the guards.

BUILDING AND GROUNDS

The library's fire alarm system was completed recently, following many delays, when electrical connections were made with Charleston's Fire Control Center. This means that when any of the many safety devices, such as automatic heat detectors, automatic smoke detectors and manually

operated fire alarm boxes, installed throughout the building, become activated, the fire department #1 station is signaled immediately. These safety features bring instant attention and response and a special consideration is rendered by the library's insurance carrier.

CATALOG DEPARTMENT

Mrs. Walker reported that 2,498 books were processed and added to the collection which numbers 293,432 volumes.

This institution, as most libraries, depends heavily upon the Library of Congress for the printed catalog cards. In spite of surveys and attempts to improve the card distribution system, long delays are the rule rather than the exception. Recently, when the Library Congress laid its "Cards on the table" and confessed that card distribution services were "regretable," inadequate," "deteriorated," "intolerable" and "unpleasant" it achieved a remarkable and refreshing level of candor for government organizations. Delays, it explained, were the result of dramatic card sales (nearly 80 million cards were sold in 1968), severly limited space and the need to maintain an adequate supply of card stock for the more than 5,000,000 titles for which catalog cards have been prepared during the last 70 years. Long range plans include automation for expediting orders and for printing cards which are on demand. However, it warns that miraculous and instantaneous recovery is not possible.

EXTENSION DEPARTMENT

Miss Schwinger, our librarian in charge of services directed toward the low income groups and minorities, has become an unofficial representative of the Task Force on the Community Renewal Program. She relates the library and its services to the members when books, reading, and library are discussed.

ST. ALBANS BRANCH

As a matter of record and information, I have listed the names and addresses of the dedicated men and women who are currently, 1969/1970, members of the Library Board in St. Albans. They are:

Mr. H. B. Hinckley, President
2657 Riverside Drive

Mr. Nick Macchiarolo, Vice President
301 Scenic Drive

Mrs. Doris Wilson, Corresponding Secretary
1059 Shelton Drive

Mr. Ralph Greenwood, Recording Secretary
923 Hughes Drive

Mr. Bruce E. Moss
321 Delray Drive

Mr. James R. Randall
850 Sweet Acres Drive

Mrs. Jean Seldomridge
2607 Bard

Mr. Don F. Springer
922 S. Walnut

Mr. James B. Johnson
843 McQueen Boulevard

Mr. Harry A. White
309 Kanawha Terrace

Mr. Ralph L. Baker
911 Hughes Drive

Mrs. Helen Bowles
223 Parkview Drive

Mrs. Jan Casto
826 McQueen Boulevard

Mr. Jerry Cogar
2027 7th Avenue

Mr. James Delforge
924 Hughes Drive

Mr. Frenchie Ferrell
1028 College Drive

Mr. Frank N. Gillespie
103 Blackwood

Mr. R. J. Henderson
502 Edgewood Drive

REFERENCE DEPARTMENT

The library's oral history project was noted briefly in the January, 1970 issue of Oral History Newsletter. Miss June Martin is our librarian in charge of the project.

Mrs. Jack Snyder (Diane) will review Anne Morrow Lindberg's "Earth Shine" at the next session in our series of programs entitled Kanawha County Public Library Presents. The review is scheduled to be given Thursday evening, March 26, 1970, at eight o'clock in The John V. Ray Room.

Respectfully submitted,

Nicholas Winnovich

REPORT OF THE DIRECTOR

FOR

MARCH 1970

The current exhibit of paintings in The John V. Ray Room is by Mrs. Elise H. Walthall, a Charlestonian and member of Allied Artists of West Virginia. The show is not only interesting but unique. For the first time, since we occupied the new building in January 1967, we have shown something different but certainly not new, a technique called encaustic. There are 14 paintings in the show which are done with oil and wax. According to Mrs. Walthall, encaustics is one of the oldest media known to man and is gaining new interest among contemporary artists. She said that the frescoes on the walls of Pompeii, for example, were also of an oil/wax form and have endured because of their resistance to heat, decay and mildew.

The Corridor Art Gallery is showing the Fourth Annual Adult Education Division, Art Department, Kanawha County Schools, exhibit. Mr. John Hudkins, award winning artist is the instructor. Sixty-seven paintings are included in the exhibition which is scheduled to remain through April, 1970.

BUILDING AND GROUNDS

The late night/early morning telephone call is unwelcome and can be "discumbuberating", especially when one least expects bad news. March 15, 1970 was such an occasion when the police informed me at 1:30 a.m. that the outer glass door located at the Capitol Street entrance was broken. Temporary repairs, it was suggested, should be affected immediately. A plywood panel was installed temporarily, but securely, the shattered

glass was removed, and finding no evidence which could tell us something of the person/persons responsible or why the deed was committed, the building superintendent and I returned home. The damage ($49.87) was reported to the insurance company and final repairs were completed the next day (Monday afternoon).

Several months ago, you will recall, several young ladies of the Charleston Job Corps Center for Women, conducted a bake sale for the purpose of raising money with which to purchase shrubbery to be planted on the Promenade side of the building. The girls sold enough cookies, doughnuts and cup cakes to raise nearly $75. On March 26, 1970 six Ilex Hetzi were purchased, planted, fertilized and mulched at a cost of $73.80. The project was another in a series of the Job Corps "Good Neighbor" practices.

The month of March is usually a good time to do such maintenance work on the sculpture/fountain as replacing damaged lenses and burned out light bulbs essential to underwater illumination. Afterwards, the pumps are lubricated and the filters cleaned. Then it's full-pressure-ahead for the introduction of nearly 1,500 gallons of water which is recirculated. However, we were not prepared for the thing that followed. The pool simply refused to hold the water and as a consequence we lost all the water we put in the fountain. To make a long story short we "checked-out-a-few-things", as they say in the business, and guessed that a return line, located in a Capitol Street planter (to the left of the main entrance) was broken. We have not located the damage but we are hopeful that the break is here rather than under several inches of concrete.

CATALOG DEPARTMENT

A total of 2,746 books were processed and added to the collection which numbers 295,589 volumes.

CIRCULATION DEPARTMENT

The adult circulation department staff prepared an Environmental Studies Bibliography recently to meet the demand of many interested and concerned library users. As a guideline, we were offered a reading list prepared by the Environmental Teach-In people. It was discovered that most of the books were in our collection with the exception of several British publications and some scientific/technical journals. The point of the story is simply this - when people on groups become aware of our collection they "stand in amazement" at the quality of materials and the number of volumes available. This was the reaction, for example, of the local teach-in committee, some Library of Congress representatives who visited with me, recently, a committee of top-level scientists who worked with me on the Berg Memorial Book program, and many people one sees on the street, at meetings and at social gatherings. They were amazed that the stuff is here and are pleased it meets their reading needs and tastes.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

APRIL 1970

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that circulation of library materials from the main library's children's room is down slightly from the July through April period of the previous year. She cited several possible reasons:

1.) The number of book lending agencies has been increased, appreciably. For example, there are 56 elementary school libraries that make their books available for home use. Previously there were only a few.

2.) The libraries of St. Albans and South Charleston are serving the needs of its clientele because, in part, parking is not a problem. The super market lots are located practically next door to each of the facilities and it is common enough to see children visit and use the two libraries while parents are away shopping.

We are certain that more children are reading more books although all of the books are not coming from the Boys and Girls Department.

BUILDING AND GROUNDS DEPARTMENT

The previously reported break in the fountain's return water line was located and repaired in time for the warmer weather and the fountain has been operating since.

Several attempts to locate the break were unsuccessful, but fortunately Bud Thomas, Building Superintendent, seems to know a lot about many things, discovered the trouble in one of the Capitol Street planters. Once the break was found, the material costs for repair were small, totaling less than eleven dollars for pipe and couplers.

At the request of the Charleston Fire Prevention Bureau and my recommendation, Thomas installed exit alarms. These devices are located at doors previously locked in order to exercise control of circulating materials and to discourage patrons from using emergency exits as primary areas of departure. Of course, we have been tested by some young people. On occasion the calm and serenity has been challenged by an ear shattering signal.

CATALOG DEPARTMENT

A total of 3,494 books were processed and added to the collection which numbers 298,773 volumes. As I indicated previously, we are expecting to reach the 300,000 volumes plateau by mid-May. Perhaps we could have a special and appropriate picture/story in the newspaper.

CIRCULATION DEPARTMENT

Miss Figgatt reported that more people, including teen-agers and adults, have been visiting and using the library since the employment of off-duty policemen. She said that we are functioning, once again, as a public library.

EXTENSION DEPARTMENT

I am grateful to the Charleston Gazette-Mail for the series of book articles which are appearing in the Sunday State Magazine section and I am particularly pleased with Evelyn Coskey's effort. The annotations, or brief descriptive reviews, are well written and are aimed toward the general reader. The response has been outstanding. People ask for the books in person, by telephone and by mail. The suggested titles are gone almost immediately but substitutes nearly always are acceptable.

ST. ALBANS BRANCH

Mrs. Hampton reported that more books were circulated by the Branch in April, 1970, than in any previous month in the library's history. Noble Order of Bookworm reading and research paper assignments, she said, probably were the cause for such heavy activity.

Nicholas Wainwright

REPORT OF THE DIRECTOR

FOR

MAY 1970

I have invited several members of our professional staff to consider and prepare a long range plan for public library development in Kanawha County. We hope to look at ourselves objectively and in a perspective as broad and deep as possible. The committee includes the following librarians: Mrs. Doris Walker, Chairman; Miss Evelyn Coskey, Miss June Martin and Mrs. Eleanor Keenan. A preliminary statement is expected by Fall, 1970 for presentation to the Library Board's Committee on Services to the Community for its consideration. Following a series of meetings with the Committee, I can see priorities established and goals outlined. Afterwards, the proposal would be referred for action to the Library Board.

CATALOG DEPARTMENT

I have been successful in persuading The Baker and Taylor Company, the wholesaler who provides us with most of our book requirements, to increase our book discount schedule from 36% to 38%. Also, at no cost to the Library, Baker and Taylor provides free delivery and insurance on all shipments. The value of the additional benefits are estimated to be another 4%.

A milestone was reached and recorded on May 23, 1970, when the Kanawha County Public Library added its 300,000th volume to its collection. The book is called "J. T." by Jane Wagner and Gordon Parks, Jr. and is a story about a boy and a homeless alley cat in Harlem. A total of 2,560 books were processed and added to the collection which numbers 301,183 volumes.

BOYS AND GIRLS DEPARTMENT

The Boys and Girls Department began taking registrations for the Library sponsored summer reading incentive program. Miss Brown reports that 218 children have registered and that she expected several hundred others to participate. The theme is "Reading is out of the World." Each member who reads 15 books or more would receive an astronaut certificate.

BUILDING AND GROUNDS

There have been no great problems, to speak of. The building superintendent and his staff manage to keep things neat, clean, attractive and functioning. Perhaps, I should have added, also, the word "growing" to the preceeding list of adjectives because our trees and shrubs seem to be doing "their thing". This is as it should be because we're spending a lot of tender loving care on them together with fertilizer and water (a great combination and one hard to beat). When given the opportunity, the grass in the Promenade side of the building seems to grow but unfortunately, not with reckless abandon. Like Avis we'll try harder.

ST. ALBANS BRANCH

The Branch's Site Selection Committee, charged with the responsibility of finding another suitable location for the successful Annual St. Albans Town Fair, is pleased to report that the Board of Education, with kindness and consideration, granted permission for the use of the bus lot and practice area near Crawford Field.

A tea was held at the Branch on Sunday, May 10, 1970, to honor the Board's Vice-Chairman, Mrs. Jan Casto, who was designated West Virginia's Outstanding Woman of 1970.

REPORT OF THE DIRECTOR

FOR

JUNE 1970

Miss Gretchen Schwinger, our librarian in charge of services being extended to the visually and physically handicapped, suggested recently the consideration of providing Shut-In-Service to the elderly who cannot come to the library or who find it difficult to do so. She noted that a 1969 survey revealed that there were 21,901 county residents who were more than 60 years old, all of whom may have some special social, psychological, economic, informational and recreational needs resulting from the process of aging. We consider it our responsibility, she said, to help meet these needs and to enrich their lives by using materials and services offered by the Kanawha County Public Library.

Mr. Charlton Smith, one of our first public library trainees soon-to-be graduate of the University of Maryland Library School, is expected to begin work about September 1, 1970, as a Community Relations Librarian.

BOYS AND GIRLS DEPARTMENT

Miss Brown reported that 460 boys and girls have registered in our summer reading incentive program. Certificates of merit are awarded to children who have read 36 books or more.

BUILDING AND GROUNDS

A leak in the Extension Department ceiling, located on the lower level, was the result of damaged roof tile located nearly 100 feet away. Repairs were made the bonded roof. There was no charge.

CATALOG DEPARTMENT

A total of 1,996 books were processed and added to the collection which numbers 302,935 volumes.

ST. ALBANS

The Annual St. Albans Town Fair is scheduled for July 13-18, 1970. Everyone is hoping for good weather, large crowds and an announcement from the Appalachian Regional Commission that the branch's second-story building project will be funded.

Respectfully submitted,

Nicholas Winnick